



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1.Name of the Institution

DR VIRENDRA SWARUP INSTITUTE OF  
PROFESSIONAL STUDIES KANPUR

- Name of the Head of the institution DR POONAM MADAN
- Designation Principal
- Does the institution function from its own campus? Yes

- Alternate phone No. 8004663701
- Mobile No: 9889931732
- Registered e-mail ID (Principal) vsips\_kanpur@rediffmail.com
- Alternate Email ID pnmmadan@gmail.com
- Address 337 K Block ,Kidwai Nagar
- City/Town Kanpur Nagar
- State/UT Uttar Pradesh
- Pin Code 208011

#### 2.Institutional status

- Teacher Education/ Special Education/Physical Education: Teacher Education
- Type of Institution Women
- Location Urban

- Financial Status **Self-financing**
- Name of the Affiliating University **CSJM University**
- Name of the IQAC Co-ordinator/Director **Dr. ANITA SHARMA**
- Phone No. **9451287158**
- Alternate phone No.(IQAC) **9956049404**
- Mobile (IQAC) **9889931732**
- IQAC e-mail address **sharma.anita904@gmail.com**
- Alternate e-mail address (IQAC) **vsips\_kanpur@rediffmail.com**

**3.Website address**

- Web-link of the AQAR: (Previous Academic Year) <http://vsips.org/iqac.php>  
[http://www.vsips.org/aqar\\_reports/2019-20.pdf](http://www.vsips.org/aqar_reports/2019-20.pdf)

**4.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [http://www.vsips.org/academic\\_calendar/2020-21.pdf](http://www.vsips.org/academic_calendar/2020-21.pdf)

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.50</b>	<b>2012</b>	<b>10/03/2012</b>	<b>09/03/2017</b>

**6.Date of Establishment of IQAC****02/07/2012****7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>01/01/2020</b>	<b>0</b>

**8.Whether composition of IQAC as per latest NAAC guidelines****Yes**

- Upload latest notification of formation of [View File](#)

IQAC

**9.No. of IQAC meetings held during the year** 07

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- (Please upload, minutes of meetings and action taken report) [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

N.S.S. Camps were organised to enhance the skills of students and Professional Development Programmes were organised to enhance the skills of students

To discuss the progress of students with the Parents , regular PTMs were organised

Academic calender for this session was succesfully monitored by IQAC and implemented by the Institution

Various Inter-collegiate Competition were organized for all round development of the students and to for ensure the quality in higher education

Regular Meetings of Internal Quality Assuarence Cell (IQAC) and collected feed back from various stakeholders and analysed

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
Proper Implementation was done on managing and conducting two years B.Ed course authentically	This year our 202/220 seats are filled ,In which 20 seats are of EWS category
To conduct workshop on TLMs in all subjects	Personality development and skill development programme
To execute better and qualitative practices	Many workshops were organised to receive better learning outcomes. Conducted classes or workshops on teaching learning experiences and on competitive exams (TET, CTET,TGT, PGT, M.Ed.).Professional development cell developed
Execution of IQAC recommendations	Various Inter-Collegiate competition were organised for all round development of the Students. Teachers of our College participated in Seminars held in other college too.
Execution of internship program for B.Ed. IInd year.	Our students practiced effectively by using better material aids and as well as with the help of ICT as E-conyent ,E-lessonplans and so on

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
MANAGEMENT COMMITTEE	14/04/2017

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	DR VIRENDRA SWARUP INSTITUTE OF PROFESSIONAL STUDIES KANPUR
• Name of the Head of the institution	DR POONAM MADAN
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	8004663701
• Mobile No:	9889931732
• Registered e-mail ID (Principal)	vsips_kanpur@rediffmail.com
• Alternate Email ID	pnmmadan@gmail.com
• Address	337 K Block ,Kidwai Nagar
• City/Town	Kanpur Nagar
• State/UT	Uttar Pradesh
• Pin Code	208011
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	CSJM University

• Name of the IQAC Co-ordinator/Director	Dr. ANITA SHARMA				
• Phone No.	9451287158				
• Alternate phone No.(IQAC)	9956049404				
• Mobile (IQAC)	9889931732				
• IQAC e-mail address	sharma.anita904@gmail.com				
• Alternate e-mail address (IQAC)	vsips_kanpur@rediffmail.com				
<b>3.Website address</b>	<a href="http://vsips.org/iqac.php">http://vsips.org/iqac.php</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.vsips.org/aqar_reports/2019-20.pdf">http://www.vsips.org/aqar_reports/2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.vsips.org/academic_calendar/2020-21.pdf">http://www.vsips.org/academic_calendar/2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.50	2012	10/03/2012	09/03/2017
<b>6.Date of Establishment of IQAC</b>			02/07/2012		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
NIL	NIL	NIL	01/01/2020	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			07		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<p><b>Yes</b></p>	
<ul style="list-style-type: none"> <li>• (Please upload, minutes of meetings and action taken report)</li> </ul>	<p><a href="#">View File</a></p>	
<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p><b>No</b></p>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<p>N.S.S. Camps were organised to enhance the skills or students and Professional Development Programmes were organised to enhance the skills of students</p>		
<p>To discuss the progress of students with the Parents , regular PTMs were organised</p>		
<p>Academic calender for this session was succesfully monitored by IQAC and implemented by the Instituttion</p>		
<p>Various Inter-collegiate Competition were organized for all round development of the students and to for ensure the quality in higher education</p>		
<p>Regular Meetings of Internal Quality Assurence Cell (IQAC) and collected feed back from various stakeholders and analysed</p>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b></p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
Proper Implementation was done on managing and conducting two years B.Ed course authentically	This year our 202/220 seats are filled ,In which 20 seats are of EWS category
To conduct workshop on TLMs in all subjects	Personality development and skill development programme
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Execution of IQAC recommendations	Various Inter-Collegiate competition were organised for all round development of the Students. Teachers of our College participated in Seminars held in other college too.
Execution of internship program for B.Ed. IInd year.	Our students practiced effectively by using better material aids and as well as with the help of ICT as E-conyent ,E-lessonplans and so on .
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
MANAGEMENT COMMITTEE	14/04/2017
<b>14.Whether institutional data submitted to AISHE</b>	



Year	Date of Submission
2020-21	03/02/2022

### 15. Multidisciplinary / interdisciplinary

All the important optional subjects (as pedagogical methods) offered at this level are multidisciplinary courses in B.Ed (Teacher Education Course). The following courses or subjects are offered: Physical science, Biological science, Social science, Maths, Hindi, English, Sanskrit, Home science, Commerce, Music, Urdu.

### 16. Academic bank of credits (ABC):

The Academic Bank of Credits is connected with education. ABC (Academic Bank of Credits) is a bank which is run by UGC (customers are students), Students will have credits awarded by Higher Education Institutes. These credits will be valid for 7 years. As it is proposed by upcoming year, this process has not yet started in our college.

### 17. Skill development:

Skill Development and life-skill courses are introduced by CCE by NEP 2020. Our Institution conducted some of these to inculcate the inherent skills. The following are: Motivational lectures, PDI Lite programs, Micro teaching, Debate/Brain Storming/Extempore, Art & Craft Activities etc.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Special induction training is imparted to the newly admitted students to upgrade their language skills: Through organizing the program in HINDI DIWAS, Language Labs, Brain-storming / Debate / Extempore etc. Many cultural activities like Kajri Mahotsava, Megh Malhar and Basant Panchami etc. are organized or conducted.

### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Much focus is kept on Outcome Based Education in our Institution: We examine the performances of our students by taking Unit Tests, Half-Yearly or Pre-university Exams, taking Practicals and through Ppt Presentation. Many cultural activities that is judged accordingly. In B.Ed Ist year we send our students for practice teaching and for evaluation Criticism Plan is taken at Centres. In B.Ed IInd year we send our students for Internship where all the process is taught to become a good teacher and for

evaluation feedbacks are received by the Principal & the Faculty Members of the Centre .

## 20.Distance education/online education:

Although the distance education wing is not in our college , but online education is encouraged and practiced . Faculty Members of our college take many online classes : In Covid-19 Period , we have Started our Online Lectures through Audio Mode in 2020 . We have given some digital notes to our students in the form of Pdfs & Ppts .

## Extended Profile

### 1.Student

2.1	200+02
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Number of students on roll during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	200+20
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Number of seats sanctioned during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	200+20
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Number of seats earmarked for reserved categories as per GOI/State Government during the year:

File Description	Documents
Data Template	<a href="#">View File</a>

2.4	194
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Number of outgoing / final year students during the year:

File Description	Documents
Data Template	<a href="#">View File</a>

2.5Number of graduating students during the year	194
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File Description	Documents
Data Template	<a href="#">View File</a>
2.6	202+194
Number of students enrolled during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Institution</b>	
4.1	11,82,508/-
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	60
Total number of computers on campus for academic purposes	
<b>3.Teacher</b>	
5.1	25
Number of full-time teachers during the year:	
File Description	Documents
Data Template	<a href="#">View File</a>
Data Template	<a href="#">View File</a>
5.2	30
Number of sanctioned posts for the year:	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning</b>	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	

Dr. Virendra Swarup Institute of Professional studies, Kanpur is an affiliated college of the CSJM University. Our college has to follow the well planned syllabus prescribed by our University, that is based on compulsory papers, optional papers, practicum, community work and internship programme, we still try to equip our students with innovating practices in Teaching learning. Before starting the session curriculum committee conduct a meeting and prepares academic calender by the help of all teaching staff and Principal of the college. Time-table is also prepared according to papers. Syllabus and topics allotted to all faculty members. At the beginning of the academic year students are given an Orientation on the B.Ed. curriculum to enable the students to develop a better understanding about the theoretical and practical aspects apart from the modes of curriculum transaction and evaluation. The teachers in languages have been regularly using computer aided techniques in their teaching and making the learning experiences innovative and interesting. Science teachers have effective techniques which give our students hands on experience that makes things clearer and lucid. Micro and macro teaching and field experience are the effective methods of teaching of our B.Ed. students

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

**C. Any 3 of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	No File Uploaded
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View File</a>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers**

**B. Any 3 of the Above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="http://www.vsips.org">http://www.vsips.org</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available****1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year****12**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	<b>Nil</b>

**1.2.2 - Number of value-added courses offered during the year****3****1.2.2.1 - Number of value-added courses offered during the year****3**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year****133,166,241****1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year****133,166,241**

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View File</a>
Course completion certificates	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year**

202+194

**1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year**

202+194

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates / evidences for completing the self-study course(s)	<a href="#">View File</a>
List of students enrolled and completed in self study course(s)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

In Two Year academic session , Institution provides courses or opportunities through the Curriculum Structure , to acquire and demonstrate knowledge through Orientation Program , in which , at first Institute ( VSIPS Family ) welcomes the freshers ( New Comers ) . All the faculties give knowledge or information related curriculum ( of all subjects , practicum work , co-curricular activities and evaluation process etc. ) . Faculty makes them learn various teaching skills through Micro & Macro Teaching skills as Introduction , Explanation etc. and improve the skills to become a good teacher by sending the students at teaching centres .

File Description	Documents
List of activities conducted in support of each of the above	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
Photographs indicating the participation of students, if any	<a href="#">View File</a>



1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

In two year session , Institute familiarizes students with the diversities of india through organizing various cultural activities or celebrate the festivals of different religions or languages . Institute always organizes KAJRI MAHOTSAVA or MEGH MALHAR programmes , In which different types of Art & craft activities or competetions are conducted as : Rangoli Competition , Non-Fire Cooking , Mehndi Competetions , Diya -Deco , Rakhi Making, Sawan Queen , Folk Dance And Folk Song etc. and through curriculum teachers make them understand the importance of different cultures and traditions of different religions and languages . This year institute could not get all these types of activities done due to covid .

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Institute enables students by arranging the classes of practicum work and al the procedures are taught to the students , as : how to make all the necessary files ( action research ; cumulative record ; teachers diary ; block teaching ; achievement test ) through which the institute makes them (the students) ready for the professional field . for this ,students are sent to different schools for internship and they learn each and every activitythere by which they could be a good teacher .

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

Three of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

Feedback collected, analyzed and action taken

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

###### 2.1.1 - Enrolment of students during the year

400+20

###### 2.1.1.1 - Number of students enrolled during the year

396

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<a href="#">View File</a>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

106

#### 2.1.2.1 - Number of students enrolled from the reserved categories during the year

106

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

4

#### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	<a href="#">View File</a>
List of students enrolled from EWS and Divyangjan	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The effectiveness progress report of our Institution provides better opportunities to the students to show better learning outcomes in teaching learning process . Our institution has an effective assessment system to evaluate student's learning outcomes . We conduct Unit Test & Mid-term exam and give to make assignments/projects to evaluate student's learning. We provide grades of learning to students on the basis of their class performance and their regular attendance. We motivate students by doing so . We send our students to participate in various inter college competition and university level competition to show and express their hidden talent . We organize remedial classes too for the betterment of weaker students .

Assignments Topics of compulsory papers has been attached in support of this point :

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Documents showing the performance of students at the entry level	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.2.2 - Mechanisms are in place to honour

Four/Three of the above

**student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	<a href="#">View File</a>
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

**Two of the above**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	<a href="#">View File</a>
Photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.2.4 - Student-Mentor ratio for the academic year

1:20

#### 2.2.4.1 - Number of mentors in the Institution

25

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

To enhance learning of the students , we follow multi-dimensional approach of teaching learning . We encourage students to participate in various activities organized at college as well as at university level . We conduct collaborartive learning sessions for students , in which our students learn in formed group and help each other . We organize brain-storming session , debate competition , quiz competition via online 7 offline mode to achieve better learning outcomes . We organize classroom seminar and workshop to provide hands on experience to students . To promote students' intellectual growth , we conduct Group-

discussion and relevant Brain-storming session .We facilitate blended learning too .

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year**

22

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	<a href="http://www.lms.vsips.org">www.lms.vsips.org</a>
Any other relevant information	<a href="#">View File</a>

**2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year**

396

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Landing page of the Gateway to the LMS used	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological**

Four of the above

activities Field sports	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded
<p>2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life</p> <p>To promote holistic development of the students we provide enthusiastic support to the students . We encourage them to utilize their skills , we conduct professional development programme and personality development session to develop professional attributes in students . Our students work in teams to promote professional ethics and learn something new . We encourage collaborative learning to promote unity and to deal with students with diversity . Our teachers keep themselves updated with the new innovations , so that they can guide students properly about updated teaching learning innovations . Our teachers joins various faculty Development Programme for their self-growth to embellish teaching leaning process and to receive better learning outcomes . We organize team discussion (as Staff meeting ) to discuss student's problems and requirements and providing them suitable solution .</p>	
File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>2.3.6 - Institution provides exposure to students about recent developments in the</b>	<b>Four of the above</b>



field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Our college organizes various skill development programs such professional development , Personality development programs , Ideal based cultural activity . In professional development ,we conduct Art/Craft workshop sponsored by pidilite to develop creativity and to show up the artistic skills . In this workshop our students learn various innovations related craft . They create numerous items by implementing their talents & skills . For their more professional growth ,we celebrate Birthdays of Eminent personalities to teach life-skills and to promote them to adopt the ideas of the prominent personalities . We also conduct Motivational lectures or personality development

classes for developing professional skills in students .

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4 - Competency and Skill Development**

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**  
**Organizing Learning (lesson plan)**  
**Developing Teaching Competencies**  
**Assessment of Learning Technology Use and Integration**  
**Organizing Field Visits**  
**Conducting Outreach/ Out of Classroom Activities**  
**Community Engagement**  
**Facilitating Inclusive Education**  
**Preparing Individualized Educational Plan(IEP)**

Seven/Eight of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possibl	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms**

Eight /Nine of the above

**Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	<a href="#">View File</a>
Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of each selected activity	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback**

**All of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as**

**Four of the above**

<p><b>interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</b></p>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</b></p>	<p>Four of the above</p>
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	<a href="#">View File</a>
Sample evidence showing the tasks carried out for each of the selected response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports</b></p>	<p>Three of the above</p>

<p><b>events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event</b></p>													
<table border="1"> <thead> <tr> <th data-bbox="70 376 539 454">File Description</th> <th data-bbox="539 376 1436 454">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="70 454 539 521">Data as per Data Template</td> <td data-bbox="539 454 1436 521"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="70 521 539 656">Documentary evidence showing the activities carried out for each of the selected response</td> <td data-bbox="539 521 1436 656"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="70 656 539 723">Report of the events organized</td> <td data-bbox="539 656 1436 723"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="70 723 539 824">Photographs with caption and date, wherever possible</td> <td data-bbox="539 723 1436 824"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="70 824 539 902">Any other relevant information</td> <td data-bbox="539 824 1436 902"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	<a href="#">View File</a>	Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>	Report of the events organized	<a href="#">View File</a>	Photographs with caption and date, wherever possible	<a href="#">View File</a>	Any other relevant information	<b>No File Uploaded</b>	
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Data as per Data Template	<a href="#">View File</a>												
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Report of the events organized	<a href="#">View File</a>												
Photographs with caption and date, wherever possible	<a href="#">View File</a>												
Any other relevant information	<b>No File Uploaded</b>												
<p><b>2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study</b></p>	<p><b>Four of the above</b></p>												
<table border="1"> <thead> <tr> <th data-bbox="70 1149 539 1227">File Description</th> <th data-bbox="539 1149 1436 1227">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="70 1227 539 1294">Data as per Data Template</td> <td data-bbox="539 1227 1436 1294"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="70 1294 539 1429">Samples of assessed assignments for theory courses of different programmes</td> <td data-bbox="539 1294 1436 1429"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="70 1429 539 1507">Any other relevant information</td> <td data-bbox="539 1429 1436 1507"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template	<a href="#">View File</a>	Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>					
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Data as per Data Template	<a href="#">View File</a>												
Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>												
Any other relevant information	<a href="#">View File</a>												
<p>2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups</p>													
<p><b>Internship Programme is systematically planned program, with necessary preparations. For this , Institute takes permission from B.S.A , Private and Govt. aided and Self-finance schools etc. School internship is one of the key element of B.Ed. Course . In this program each and every student practices teaching in school and do and learn all the work of a teacher , same as the Teacher</b></p>													

there , It enables the trainees to understand teaching in real life situations and also experience school environment as a teacher and work with student teachers and the community .

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.9 - Number of students attached to each school for internship during the academic year**

**2.4.9.1 - Number of final year students during the academic year**

**194**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports**

**Nine/All of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	<a href="#">View File</a>
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

**Institute adopts effective mentoring mechanism during internship program. Teacher Educations play a role of guide advisor and Counsellor**

**During Internship . They support the learners in skill development by enhancing their ability through observation and assessment Teacher Education , also focus to render knowledge through innovative methods to simplify the learning process and explore the hidden talents of students.**

**Teacher Education also maintains feedback of sessions and different activities which helps the students to reconstruct and enhance their hidden talents in a new way. It has improved students self-confidence, communication and listening skills too.**

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students**

**All of the above**

(* 'Schools' to be read as "TEIs" for PG programmes)	
File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View File</a>
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness</b>	<b>Five of the above</b>
File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<a href="#">View File</a>
Five filled in formats for each of the aspects claimed	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>2.5 - Teacher Profile and Quality</b>	
<b>2.5.1 - Number of fulltime teachers against sanctioned posts during the year</b>	
<b>25</b>	



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

07

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

25

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

25

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words  
 1. In house discussions on current developments and issues in education  
 2. Share information with colleagues and with other institutions on policies and regulations

To make the teaching learning process interactive and more beautiful , our teachers keep themselves updated with new

innovative methods & techniques of teaching . Our teachers use of different modes of teaching by following digital ethics is embellish the learning of our students we use all available resources available on digital platform such as teachmint, Google meet , Google classroom , Zoom, Youtube etc. Our teachers join Webinars , Workshops , Seminars to enhance their knowledge and to keep themselves up-to-date . We promote team teaching too to support group learning.

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Evaluation is an integral part of the teaching learning process . To ensure student progress a structured evaluation process has been designed and implemented . The class test , unit test and half-yearly and viva-voce conducted as per university Examination pattern . To prepare student for practical and theory examination , Institute conducts Mock Viva-voce , PPT presentation or pre university exams . Important Question Bank of multiple choices provided in each subject to study and preparation accordingly Due to Covid-19 calamity and lock-down . All offline educational activities remain suspended and Online teaching - learning evaluation process opted in our Institute.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group**

Two of the above

**performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

**2.6.3 - Mechanism for grievance redressal related to examination is operationally effective**

The grievance redressal cell of our institution focuses on students' problems and its solution to run the teaching learning process smoothly. Regarding examination, this cell helps in every possible way. The students can approach the teachers and principal to redress the examination related grievance. We solve various queries of students such as if a student is not able to give examination for any genuine reason. We provide them support to apply for re-examinations and back paper. If any students scores less marks in any subject, we provide remedial classes to score good in further examination. The grievance related to re-evaluation are also acknowledged by this cell. When any student feels dissatisfaction regarding evaluation, he/she can apply for re-checking. Our institution follows open evaluation system for the convenience of the students.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe**

the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The institute adheres to the Academic Calendar prepared according to the calendar provided by CSJM University. Every year we prepare in-house academic calendar for the institute at the beginning of each session for smooth functioning. For the academic session academic calendar is prepared and followed for conduct of examination and other activities. Following the college academic calendar, teaching faculties creates a plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the staff meeting. The timeline created allows the staff to complete the given syllabus on time. The students are given plenty of time before the examinations to prepare and practice for year-end examinations. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Mid-term tests and examinations help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. Progress reports are prepared pedagogy wise by the staff in-charge and handed over to the parents in person after each test. Parents/ Guardians are advised to note the performance of their wards and take remedial measures if needed.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.7 - Student Performance and Learning Outcomes**

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

To run the teaching learning process smoothly and to attain positive result, we focus on various learning outcomes, such as program learning and course learning outcomes.

In Program outcomes, we focus to develop teaching competency, pedagogical skills, critical thinking, effective Communication content analysis, Professional ethics, self directed learning, physical development and team work. In course learning outcomes, we focus to develop various learning outcomes related to subjects. We try to enable the students to understand the process and

purpose of learning different subjects. We promote diversity, inequality and marginalization.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	<a href="#">View File</a>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

We monitor performance of our students on regular basis to check whether the desired learning outcomes are received or yet to be received. We assess our students by taking class tests, unit tests and various curricular and co-curricular activities. Our students participate in the activities at college level as well as university level. To promote holistic development, we assure active participation of our students in art & craft activity, extempore, brainstorming session, personality development workshop, professional development programme, self-defence training, yoga and physical exercises, programmes related to mental health and other related activity. We encourage our students to show their talents digitally too which make themselves technology equipped.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.7.4 - Performance of outgoing students in internal assessment

### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

194

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

**Performance of students on various assessment tasks related to students learning need :**

1. We observe performance of our students on regular basis to check whether the desired learning outcomes are received or yet to be received.
2. We assess our students by taking class tests, unit tests and various curricular and co-curricular activities.
3. We assure students' participation in seminars and webinars organized by college and as well as other institution.
4. Our students participate in the activities at college level as well as university level.
5. To promote holistic development, we assure active participation of our students in art & craft activity,

extempore, brainstorming session etc.

6. To groom the personality of our students, we conduct various personality development workshop, professional development programme, self-defence training, yoga and physical exercises, programmes related to mental health and other related activity.

File Description	Documents
Documentary evidence in respect to claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

<http://www.vsips.org/SSS/2020-21.pdf>

## RESEARCH AND OUTREACH ACTIVITIES

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letter from the funding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

2

File Description	Documents
Sanction letter from the funding agency	<a href="#">View File</a>
Income Expenditure statements highlighting the research grants received certified by the auditor	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research</b>	<b>Two of the above</b>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	<b>No File Uploaded</b>
Sanction letters of award of incentives	<b>No File Uploaded</b>
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	<b>No File Uploaded</b>
Documentary evidence for each of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports</b>	<b>One of the above</b>
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File Description	Documents
Documentary evidences in support of the claims	<a href="#">View File</a>
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2 - Research Publications

#### 3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

27

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the journals in which articles are published	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

19

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

14

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

##### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

14

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View File</a>
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

150

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

150

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Community service has been an integral part of the college since its inceptions and has been one of the foundational principles of the college . The community service initiatives in the college are led by the NSS units , social welfare committees and various indoor and outdoor clubs environment ,human rights and legal awareness club .

The outreach involves leading awareness campaigns through rally , Nukkad Natak and interactive talks etc. Our students learn the importance of developing the spirit of giving back to society . NSS units of the college regularly organise cleanliness services

during Swachhata abhiyan as well as 5 or 7 days NSS camps .

The students conduct door to door survey , take out rallies to spread awareness , go to slum areas to spread awareness about their rights to education & so on . The students plant saplings in areas around college through "Vrahad Vraksharopan Programmes". Community Outreach activities and projects like visit to old age homes , slum areas , inclusive schools and eco-sustainability etc. to develop leadership , empathy and service mindedness in our students .

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4 - Collaboration and Linkages

#### 3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

5

##### 3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

5

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	<a href="#">View File</a>
Report of each linkage along with videos/photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

6

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

Three/Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Institute has adequate facilities for teaching learning that includes Institute has adequate facilities for teaching learning that includes 10 classrooms with a sitting capacity of 50 students. As per the minimum specified requirement by statutory bodies we need 8 classrooms but we have 10 for the same. One classroom and one seminar hall is equipped with ICT resources. The equipment under these ICT resources are Computer, projector, speaker and mike.

The institute has a hygienic cafeteria for refreshment of students. Institute has a sports ground in the campus for in-house sports activates.

Laboratories includes science, environment and computer. Computer Lab consist 60 well running PC that are connected with LAN Cables. A high speed internet broadband is installed to facilitate the computers for internet. A shared printer and a scanner is connected to facilitate hardcopy technology.

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.**

**4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities**

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Link to relevant page on the Institutional website	<a href="http://www.vsips.org/infra.php">http://www.vsips.org/infra.php</a>
Any other relevant information	<a href="#">View File</a>

#### 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

**11,82,508**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Library Management System is an application that store and manage its various associated activities like issue books, return books, fine calculation etc. It is very convenient to use a library Software to handle such kind of activities. Currently our Institute has no such software, but in future we will supposed to get it installed.

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="#">NIL</a>
Any other relevant information	<a href="#">View File</a>

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Since we did not have this LMS installed at our Institute. We are looking for the same and then we'll try it accessing on remote.

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases**

One of the above

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Receipts of subscription /membership to e-resources	<a href="#">View File</a>
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)**

15969



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 4.2.5 - Per day usage of library by teachers and students during the academic year

##### 4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

300

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	<a href="#">View File</a>

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained**

None of the above

<b>as gifts to College</b>	
File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded
<b>4.3 - ICT Infrastructure</b>	
4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words	
ZOOM meeting application subscription has taken to conduct various Webinar and classes on 10/08/2020.	
Language LAB on 03/09/2021.	
Smart Class.	
Wireless internet and other support equipment are already installed	
File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>4.3.2 - Student – Computer ratio during the academic year</b>	
1:3	
File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:</b>	<b>E. &lt; 50 MBPS</b>

File Description	Documents
Receipt for connection indicating bandwidth	<a href="#">View File</a>
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	<a href="#">View File</a>
Any other relevant Information	<a href="#">View File</a>

<b>4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit</b>	<b>Two of the above</b>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to videos of the e-content development facilities	<a href="https://www.facebook.com/drvirendraswarup">https://www.facebook.com/drvirendraswarup</a>
List the equipment purchased for claimed facilities along with the relevant bills	<b>No File Uploaded</b>
Link to the e-content developed by the faculty of the institution	<a href="https://www.youtube.com/@poonamadan37/streams">https://www.youtube.com/@poonamadan37/streams</a>
Any other relevant information	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus and Infrastructure

##### 4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

1182148

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The college has established tools and services for maintaining and utilizing facilities. It has regular maintenance of essential facilities under the supervision of the various advisory committees. Our principal is the chairperson of these committees. Our rich set of ICT tools includes computers, internet LAN based and wireless (Wi-Fi), printer, scanner and other electronic and electrical devices are available for well-functioning of academic and administration.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="http://vsips.org/infra.php">http://vsips.org/infra.php</a>
Any other relevant information	No File Uploaded

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

<b>5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning</b>	Three of the above
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	<a href="#">View File</a>
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable</b>	<b>Five/Six of the above</b>
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File Description	Documents
Geo-tagged photographs	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

<b>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Data as per Data Template for the applicable options	<a href="#">View File</a>
Institutional guidelines for students' grievance redressal	<a href="#">View File</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View File</a>
Samples of grievance submitted offline	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

One of the above

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 5.2 - Student Progression

**5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year**

Number of students placed as teachers/teacher educators	Total number of graduating students
<b>101</b>	<b>194</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<a href="#">View File</a>
Appointment letters of 10 percent graduates for each year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

**11**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

**69**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The College has a Students Representative body named as "Student Council". In this council, students are elected every year at the start of the academic year. The student council gives the students a voice - a platform to be heard. With the objective of inculcating the qualities of leadership and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Student Council plays a crucial role to assess the teaching, learning, and support services provided to the students by the Institution where students organize various events, extracurricular events, competitions and expert talks and so on. The representatives provide feedback about various activities undertaken by the faculties and the college as well as how the decisions of College authorities are received by the students. Student Council include:

- Assisting, maintaining Discipline, Conducting Assemblies and functions.
- Acting as link between faculty and students.
- Conducting functions and other cultural and educational activities.
- Reporting issues to the higher authority.
- To bring problems of the students to the concerned authority.
- To express views regarding the overall working of the college and its improvement.
- To maintain overall discipline.



File Description	Documents
Copy of constitution of student council signed by the Principal	<a href="#">View File</a>
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View File</a>
Documentary evidence for alumni role in institution functioning and for student welfare	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.3.2 - Number of sports and cultural events organized at the institution during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

### Contribution of Alumni to the Growth and Development of the College

The contribution of alumni association in the growth and development process are given below:

#### Connectivity

1. The Alumni association helps in establishing Networking with all students.
2. It helps the college in updating about the placements of pass out students.
3. It furnishes information about job opportunities in schools its feedback has helped in improving the existing curriculum, organizing new activities, etc.
4. It has given many healthy suggestions for the augmentation of the college. Helps in publicity.
5. The Alumnae Association also coordinates various activities related to the career counselling of the students.

- Placement

1. To prepare the students for placement, the alumni association arrange training for students. Personality development guest lectures are being organized to make the student more confident.
2. Training activities are organized throughout the year in an effort towards preparing prospective teachers for their successful placement.

File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.4.2 - Alumni has an active role in the regular institutional functioning such as  
 Motivating the freshly enrolled students  
 Involvement in the in-house curriculum development  
 Organization of various activities other than class room activities  
 Support to curriculum delivery  
 Student mentoring  
 Financial contribution  
 Placement advice and support**

Five/Six of the above

File Description	Documents
Documentary evidence for the selected claim	<a href="#">View File</a>
Income Expenditure statement highlighting the alumni contribution	<a href="#">View File</a>
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	<a href="#">View File</a>

#### 5.4.3 - Number of meetings of Alumni Association held during the year

8

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni group of the college is an active body with many alumni as its members. It conducts formal Alumni meetings every year to reunite with their friends, Students, faculty members. They cherish their memories and share their experiences. . The institution has included its alumni as a significant part of the institution. The institution gives high regard to the suggestions of alumni and utilizes the services for the development of the institution in all the possible ways. An Alumni Grand Meet is organized for all the Alumni of the college after 2-3 years and in this meet, alumni students of consolidated three years are called and honoured. Various activities are organised for them and they have been honoured by providing them appreciation certificates and gifts. The college conducts meetings with its Alumni Group on a continuous basis. Alumni of the institute play a significant role

in providing mentoring, Career guidance, Facilitating internships, and campus interviews for students with the help of their professional contacts, discussions on different topics for motivating the students to give their best and develop their capabilities. The institution also engages the alumni support in many ways such as collecting suggestions, feedback on existing curriculum, updates on emerging trends, etc. through various networking platforms like Facebook, Twitter, WhatsApp, and so on. Alumni guest lectures are also being organized at college. Alumni students are

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The Governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission . Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities . They are encouraged to develop leadership skills by being in charge of various academic and co-curricular activities . They are given authority to conduct Seminars/Workshops. Students are empowered to play an active role as coordinator of curricular and co-curricular activities, social service group coordinator. The planning for the academic session begins with a well-designed academic calendar as prescribed by the University. To meet the mission and vision, we adopt the process of creating strategic action plan . The overall management of the Institution ensuring that all the members are fully aware of each thing to promote institutional growth .

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The College Management decentralises all the academic and administrative matters by constituting various committees consisting teachers and student representatives with specific objectives to achieve the vision of the college . In decision making process every member of the committees are given complete freedom to express their views and opinions . Those views and opinions are well taken for the improvement of the college functions . The Governing body delegates all the academic and operational decisions based on the polices to the various monitoring committees headed by the Principal in order to fulfil the Vision and Mission of the Institution .

File Description	Documents
Relevant documents to indicate decentralization and participative management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

**Academic Functioning :** The institution maintains complete transparency in its financial , academic , administrative and auxiliary functions . The entire academic plan is clearly explained to all students in a compulsory orientation programme on admission . The internal assessment compriing various components ensures that students receive their evaluated answershets and

online google form exam and students progress , performance and fairness in the evaluation . The fee is minimul , online as per as ugc norms . All applicants to appear for the admission process and select candidates strictly on counselling merit .

Transparency in Administrative Functioning : Recruitment and staff promotions are also undertaken with utmost transparency . All posts are done advertised in newspapers and list of candidates screened and called for interview are displayed on university level salary statements sent .

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

**Research And Development :** Though the institution is having only B.Ed Programme , the students are encouraged to take small projects relate their subjects . Teachers are encouraged to write quality thematic /research articles and publish them in reputed journals .

**Library , ICT and Physical Infrastructure / Instrumentation :** The college library is equipped with adequate number of books and journals to run B.Ed Programme . Every Year books and journals are added to update the knowledge of teachers and students . Teachers & students are encouraged to use of technology . Management has created adequate physical infrastructure including Labs ( computer and curriculum ) .

**Human Resource Management :** The College Management has adopted a policy of recruiting fully qualified teachers as per the UGC/NCTE affiliating University qualification prescribed for teacher educators , accordingly the teaching staff of the college is recruited on merit basis and employed to provide quality input of education to B.Ed students .

**Examination And Evaluation :** Though the Institution is to follow

the affiliating University pattern of examination and evaluation . there are Unit tests and Pre-university exams are conducted by the college every year ,but in covid online tests were conducted in the form of MCQs in google form .

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Being a self-finance affiliated college the Institution follows the rules and regulations decided by the CSJM University, the rules of the State Government and the UGC . The Institution seeks permission of the management in all the important and significant academic as well as administrative affairs . The management of the Institution consists of a Secretary, a Joint Secretary and members in Management Committee.

At Institutional level , the Principal has final authority who informing the management of the activities of the college and the requirements of the college . Being the head of the Institution , the Principal is responsible for all academic and administrative activities . In the absence of her , one or two senior faculties are given charge to run the institution . A number of committees are formed for academic, administrative and co-curricular activities as Examination committee , Academic Monitoring Committee , Student Welfare Committee , anti-ragging committee , NSS Committee etc.

File Description	Documents
Link to organogram on the institutional website	Nil
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

Three/Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Institute forms various Committees/Bodies/cells and their functions are properly defined , considering the overall development of the Institute . For effective implementation and improvement of the Instiute following committees are formed :

- Academic monitoring Committee ( Responsible for designing , regulating and Implementing different academic activities)
- Training , Placement and Career Counselling cell ( Responsible for activities related to student placement )
- Research committee ( to plan various Student Welfare Activities )
- National Service Scheme( purpose to include social welfare in students)
- Women's Grievance Redressal cell ( Female student ,teaching



- and non-teaching staff from sexual harassment )
- Anti-Ragging Cell( prevention of ragging in the college )

Regular meetings of these Committees are conducted as per the following schedule .

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

#### Teaching :

The Management reimburses the expenditure of faculty who publish papers in Conference /FDP and Seminars outside the college , On festive occasions gifts are given . Institute organizes Workshop , Seminars and Conferences for skill development . Medical leave are also given to the teachers .

#### Non-Teaching :

P.F. and medical help is provided to the non-teaching employees of the college by the Management . On festivals gifts are given to them .

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

4

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document on providing financial support to teachers	<a href="#">View File</a>
E-copy of letter/s indicating financial assistance to teachers	<a href="#">View File</a>
Certificate of participation for the claim	<a href="#">View File</a>
Certificate of membership	<a href="#">View File</a>
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochures / Reports along with Photographs with date and caption	<a href="#">View File</a>
List of participants of each programme	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

18

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

#### Teaching Staff :

The performance of each faculty member is assessed according to the annual self-assessment for the Performance Based Appraisal System ( PBAS ) .Promotions are based on PBAS Performa for UGC Career Advancement Scheme (CAS) that is based on the API score .

The Institute undertakes a wide range of activities besides academics for which faculty members are assigned additional duties and responsibilities which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

#### Non-Teaching Staff :

All Non-teaching staff are also assessed through annual confidential reports and annual performance appraisal . The

various parameters for non-teaching staff members are assessed under different categories i.e. character and habits , departmental abilities ,capacities to do hard work , discipline , reliability ,relations/co-operation with superiors , subordinates ,colleagues, student and public power of drafting efficient organization of documents and technical abilities on satisfactory performance . All employees are granted promotions and financial upgradation under the ACP scheme .

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Yes, Internal Audits are conducted in the college by the process of out sourcing the work to a registered chartered account firm, 'Saxena Rahul & associates' which is appointed by the college management committee as internal auditor for the session. They conduct the audit as per the norms, check and verify the vouchers of all type of accounts for every year and also review the previous records and take the necessary action on them. The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the internal auditing officer through proper channel (Secretary of the college).

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)**

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	<a href="#">View File</a>
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The College is able to implement various quality enhancement activities with its ability to mobilize resources from different sources for new programs, extension, students' welfare and staff career advancement .

**Mobilization of Funds:**

The College receives funds from the following sources:

- Fees collected from the students of self-financed streams by CUET ( Lucknow )
- Contribution made by the alumni
- Scholarship by Samaj Kalyan Department
- Funds for extension activities as webinar

- **Endowments**

**Utilization of Resources:**

- Paying of Staff salary
- Infrastructure augmentation such as waste management , plantation of trees
- Library maintenance such as purchasing books, journals etc.
- Organizing Seminars , Conferences , Workshops and Training programs
- Career development programs , faculty empowerment programs
- Seed money for motivating faculty to participate and present paper on National Seminar, Conference and publishing paper in journals.
- Academic and cultural events throughout the year quiz competitions, talent shows, participation in intercollegiate competition, organizing programs at practices centers etc.
- Facilitating national days
- Organizing extension activities such as Each One Teach Five, awareness programs in slum areas etc.
- Health and education awareness programs through Rally , campaign for environment awareness
- Providing materials , aids , medicine for First Aid Purposes
- Organizing health awareness related programs in campus
- Welfare measure to teaching and non-teaching staff
- Distribution related welfare and other items in Orphanage, Old Age Homes, Special Schools, and other places wherever needed.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

**IQAC plays an important role in various quality matters of the institution. The IQAC initiates, plans and supervises various**

activities that are necessary to increase the quality of the education. The beginning of the session a plan is discussed with the principal and members of the IQAC to chalk out quality initiatives to be taken throughout the year. The duties are to various staff members to execute the same. Meetings are conducted from time to time to seek appraisal of the work. IQAC encourages the faculty to take initiatives related to teaching, student support and good practices. It maintains the record of minutes of meetings and present it before the Principal and management . It promotes use of modern teaching methods. It organizes Seminars, workshops and Teaching programs throughout the session. It seeks and reviews the feedback obtained from various stakeholders and take prompt actions. Various events such as Expert talks, Community related initiatives are also organized under the patronage of IQAC.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The academic calendar is prepared in advance displayed and circulated in the institute and strictly followed admission to various programs summer, winter and midterm vacations, examination schedule and declaration of results are notified in the academic calendar. All newly admitted students have to compulsorily attend the orientation program, in which they are made aware of the unique education system, teaching learning process, system of continuous evaluation , various curricular activities, discipline and culture of the institution. Students are apprised of the Time-table, Syllabi of the course before the session commence. IQAC reviews the quality of academic activities that are planned and discussed in the meetings of academic committee. IQAC also organizes its own meeting to review the quality brought in teaching learning process . Remedial and enrichment classes are the regular features as in the college to help under achievers to get good marks and facilitate meritorious students to secure positions at University level. Feedback from

students is also taken, properly analyzed and shared with the Principal, Deans and individual faculty members. The teaching learning process are revived and improvements are implemented.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

5

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF**

Three of the above



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to the minutes of the meeting of IQAC	<a href="http://www.vsips.org/MINUTES/2019-20.pdf">http://www.vsips.org/MINUTES/2019-20.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="http://www.vsips.org/Composition/2019-20.pdf">http://www.vsips.org/Composition/2019-20.pdf</a>
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	<a href="#">View File</a>
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

**Alumni services to the college shows an incremental trend :**

The alumni association was registered on 25th February, 2019 via registration no. KAP/09344/2018-19 under registration of societies Act 21, 1860. The goal of the alumni association is to leverage the network and skills of trained students for the benefit of our current students and overall development of the college. Accordingly the association organizes interactions with alumni on various activities.

**Placement Cell :**

As an incremental trend the placement cell was registered on 19th March, 2019 via registration no. KAP/10196/2018-19 under registration of societies Act 21, 1860. The main goal of the placement cell is to support our trained students to place themselves in appropriate Institutions according to their skills

and ability. Accordingly the association organizes placement drives, in which many renowned institutions are invited to hire college's trained candidates that fill the institutions' requirements.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Our institute is fully aware of the importance of energy conservation and its need in today's context. Our institute is thinking of adopting alternate source of energy but till now we have not started using it. We keep on making the students of our institute aware from time to time about energy conservation and importance of energy for which we organize Energy Conservation Day, Brain Storming sessions etc. Institute is using LED lights instead of incandescent lights and we buy quality electronic appliances and checked them from time to time. When not in use all the electrical appliances of the institute are switched off. Our institute is trying to install solar panels as an alternative source of energy. Disseminating the concept of energy conservation through teaching methodology in value based lessons showcase integrating essential components of sustainable development in the concepts of sciences and societies internalized by the student teachers. These techniques of energy conservation are in turn taught to school students.

File Description	Documents
Institution's energy policy document	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Our institute tries to create consciousness among staff and students about reduction of waste generation and waste management. Our institute has adopted a waste hierarchical approach to reduce, reuse, recycle and recover waste products. Our institution is promoting environmental awareness in order to increase and encourage waste minimisation. The dry saleable materials like paper, files, plastic, old furniture and other waste is regularly sold to recycling agents. Institution has made set up of dustbins for the segregation of waste and make sure the right bins are used. To reduce paper waste we use telephonic messages for informing any type of information to our informing any type of information to our students. Instead of taking CD's from students data is taken in pen drives as through email. Our institute keeps organizing activities like pidilite and other activities to reuse papers, clothes and many other things.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

One of the above

File Description	Documents
Documentary evidence in support of each selected response	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

Two of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Our institution takes the responsibility of maintaining a green campus. We take environmental friendly initiatives and make efforts to increase environmental awareness among its faculty and students. Our campus is with sufficient green cover in the form of trees, lawns and many potted plants. Our college to adopt the culture of car- pooling and scooters and to adopt the culture of car-pooling and scooter, pooling. To reduce carbon footprints at Corona time our institution is conducting online classes. We are doing efforts to make a plastic free campus. Students are encouraged by us to use jute and cotton bags. Cleanliness is given full attention in our college canteen, steel utensils are used instead of plastic utensils. College always given saplings as a welcome gift to guests at various events. We organize time to time programs dedicated to environmental awareness like Environment day, Energy conservation Day, Swacchata Divas etc. We are doing efforts to make paperless office. Mask and sanitizer is used by everyone in our institution. Sanitization of classes is done from time to time . Environmental education is taught as a subject to B.Ed. 2nd Year students, and is one of the favourite subject of them.

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian**

Three of the above

**friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View File</a>
Circulars and relevant policy papers for the claims made	<a href="#">View File</a>
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

**7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)**

**23160**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The college is situated in the Manchester of North India which is well known for educational hub also and holds a significant place in the educational advantages our college is very near to competitive preparation institutions. Our College is connected with bypass and main road, due to which the students do not have to face any kind of difficulty in coming to the college. Having a sufficient number of inter schools around the college, there is ease in the placement of the students. Various sports activities

are conducted by the students in the park attached to the college

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View File</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<a href="#">View File</a>
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

Two institutional best practices ( as per NAAC format )

**Best Practice I**

1. Title of the practice : Social Welfare Program by NSS/NSS Activities

2. Objectives of the practice :

- To acquire skills in mobilizing community participation.
- To gain leadership qualities and democratic attitude.
- To develop capacity to deal with emergencies and natural calamities.
- To practice national integration and social harmony .

**Best Practice II**

1. Title of the practice : Pre Placement Training to enhance the aptitude, soft skills, Technical skills and digital skills for gratitude students.

2. Objectives of the practice : The objective of pre placement Training is :

- to train and expertise the students to meet the requirements of present educational institutions which are digitally developed .
- to develop the students into complete professionals.
- to provide personality development, communication skills, resume preparation, aptitude test and interview skills to the students.

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

**Institutional Distinctiveness**

Performance of the institution in one area of distinctiveness related to its vision, priority and thrust.

**Response :**

Some of the programs conducted in the college on this subject are as follows:

- Environmental Program: Changing Life Expectancy in the Era of Covid-19 on 16.09.2020.
- Energy Crisis Depletion or Traditional Sources and Development of New Sources on 16.11.2020.
- Program on World Environment Day on 26.11.2020.
- Mission Shakti Program for the Safety and Respect of women and Girls on 17.10.2020 to 25.10.2020
- Speech Competition on Gender Equality by Sakhi Kendra on 23.12.2020
- Poster/Slogan Competition on the topic of Women Empowerment on 23.02.2021.
- Women's Contribution for Strong India' awareness Rally on 24.02.2021.
- 'Strong Women Strong Nation Self Defense Training Program from 25.02.2021 to 27.02.2021.
- Program on Women Empowerment and Good Health on 17.02.2021.
- Program on 'Strong Women Strong Nation' on 18.02.2021.
- Women's Safety and Legal Awareness program on 19.02.2021
- 'Role of Yoga on Physical, Mental Health of women on 20.02.2021
- Women's Awareness Program on right to Information on 22.02.2021.
- On the occasion of Women's Day, 'How many Dreams of Women Empowerment are fulfilled and how many are Incomplete?' Program on 08.03.2021.
- Motivational Lectures for Professional Development of Women on 12.03.2021.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>