



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	DR. VIRENDRA SWARUP INSTITUTE OF PROFESSIONAL STUDIES
Name of the head of the Institution	Dr. Poonam Madan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05122611899
Mobile no.	9889931732
Registered Email	vsips_kanpur@rediffmail.com
Alternate Email	pnmmadan@gmail.com
Address	337 K Block Kidwai Nagar
City/Town	Kanpur Nagar
State/UT	Uttar pradesh
Pincode	208011

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Anita Sharma
Phone no/Alternate Phone no.	05122611899
Mobile no.	9451287158
Registered Email	sharma.anita904@gmail.com
Alternate Email	vsips_kanpur@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.vsips.org
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.vsips.org/academic_calender/2017-18.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.50	2012	10-Mar-2012	09-Mar-2019

6. Date of Establishment of IQAC	02-Jul-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Intercollegiate compition(S.N. Sen PG	04-Dec-2017 9	22

College Mall road Kanpur)		
Personality Development Lectures	15-Dec-2017 2	143
Placement drive	16-Feb-2018 1	84
Water preservation awareness programme	25-Feb-2018 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Various skill development programmes for students 2. Organized regular PTA meetings of both sessions to discuss the academic progression of the students 3. Academic calender for this session was succesfully monitored by IQAC and implemented by the Instituttion 4. Many workshops and seminars were organized for ensuring the quality in higher education and various inter collegiate competition were organized for all round development of the students 5. regular meetings of Internal Quality Assurance Cell (IQAC) and collected feed back from various stakeholders and analysed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Execution of internship program for B.Ed. IInd year.	Our students practiced effectively by using better material aids and as well as with the help of ICT.
Execution of IQAC recommendations	Various Inter-Collegiate competition were organised for the all round development of the Students. Alumini meet were also organised. Teachers of our College participated in seminar held in other college too.
Execution of the better practices of college	Micro teaching workshop was organised to receive better learning outcomes Conducted workshop on teaching learning experiences and on competitive exams (TET, CTET, TGT, PGT, M.Ed.).
Conducting workshop on TLM in all subjects. LMS system was adopted to send lectures.	Personality development and skill development programme
To copeup with two batches B.Ed. by proper implementation of New B.Ed. two years programme prescribed for Ist time	This year our 200/200 seats are filled comperately to previously 198 seats
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management Committee	14-Apr-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

10-Jan-2012

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

15-Feb-2017

17. Does the Institution have Management Information System ?

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Yes, Management information system has been used in practice to collect data on several parameters such as teachers , student enrolment , programmes , examination results , education financial data , infrastructure etc. It has been using in college to store student data such as personal data , fee , Exam records and library details. All the programmes and proceedings of college are placed in regular meetings of Hon'ble management body of the college. All the information regarding infrastructure of language laboratory ,Curriculum laboratory , science laboratory and ICT Laboratory has been stored through the Management Information System. Data related to musical instrument which have been using in music class is stored through MIS.All the relevant information related to admission such as seatfilling, feestructures, scholarship data, subjectwise data of each student etc. has been stored.All the information related to teachinglearning process such as classroom lectures , powerpoint presentation,notes of the particular subjects as pdf are available via digital network. All the related information regarding examination such as question bank , answer sheet evaluation, marksheets , practicum related information etc.has been stored. All the information regarding the earlier topics are available on call as well as via net and hard copy, when required. All relevant information regarding the college, notices and announcements are uploaded on the website. Information is disseminated through college website, Social Network : Information to stakeholders through college website. Staff informed through SMS , whatsapp group and verbally through meetings. SMS through notification gateway is sent to parents regarding low attendance and academic performance etc.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

Dr. Virendra Swarup Institute of Professional studies, Kanpur is an affiliated college of the CSJM University. Our college has to follow the well planned syllabus prescribed by our University, but we still try to equip our students with innovating practices in Teaching learning. At the beginning of the academic year students are given an orientation on the B.Ed curriculum to enable the students to develop a better understanding about the theoretical and practical aspects apart from the modes of curriculum transaction and evaluation. So far as the mechanism of effective delivery of the curriculum, the college encourages its teachers to use as many innovative methods as they wish. The management is never reluctant in provision of infrastructure for these innovative teaching practices. LMS system has been adopted through which Online videos on various topics are uploaded on the college website. Teachers prepare and present PPTs on their respective subjects. The teachers in languages have been regularly using computer aided techniques in their teaching and making the learning experiences innovative and interesting. Science teachers have effective techniques which give our students hands on experience that makes things clearer and lucid. Micro and macro teaching and field experience are the effective methods of teaching of our B.Ed. students and there is also a big playground and physical health resource centre too for making teaching of Physical education lively and effective. Our department organizes guest lectures by eminent scholars besides regular classroom teaching and evaluation system. From time to time the teachers are asked to submit the status of the syllabus completion so that the planning of internal assessment can be done before hand. Remedial teaching classes and various competitive exams (C.T.E.T, T.E.Ts) preparation are also being organized to prepare our students for better future. Each year a placement drive has been organized to provide employment to our students in various schools. To join this placement drive, students receive personality development classes by our experts to enhance their personality and make them effective facilitator as a teacher.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/12/2018	0	0	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	01/12/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	01/12/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PIDILITE	12/12/2017	154
PERSONALITY DEVELOPMENT	02/02/2018	142
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	BED st year	200
BEd	BED nd year	198
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback is collected at various levels viz. Students, Parents, Teachers and Alumni. This feedback is analysed by the teachers and steps are taken to improve the functioning. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their constant satisfaction. Feedback is taken on regular basis regarding the overall facilities such as computer lab, mess, canteen, well known hygiene and cleanliness. Feedback is collected from all stakeholders. Feedback on faculty, for example, is collected from students at the end of every year. The feedback form is designed to incorporate depth of knowledge of the subject, presentation skills, sincerity, commitment, regularity, punctuality, syllabus coverage, ability to relate the course to real life situations, ability to generate interest, accessibility of teachers for clarifications outside the class, ability to command and control the class, and overall rating students give their feedback on faculty on the basis of 12 parameters and using a four point scale. The feedback is analysed by the principal of the college. In the analysis, principal compares the feedback of the previous and current semester. Then the Principal shares the feedback with the faculty concerned and suggests necessary steps for improvement. Feedback is analysed and suggestions and recommendations are conveyed to the management. Faculty members are appraised of their role in syllabus completion, based on feedback from students. Feedback is collected from Parents in the PTM conducted thrice in a year. Efforts are made to motivate parents to process feedback forms on the College. Parents give suggestions also besides citing problems faced by their wards and corrective measures are taken accordingly to improve the teaching learning processes. The alumni of the college who have placed to various organizations or moved for higher studies additionally give a feedback on how their years spent in the institution have helped them perform of their places of work/study. The alumni

additionally supply constructive tips on helping the students gain extra recognition and improving themselves.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	BED	200	200	200
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	385	Nil	25	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	9	3	3	Nil	Nil
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution follows a student mentoring system. This is a well-structured system in order to help the students on all fronts personal as well as academic. The process is started with allotment of 15-20 students to each teacher. The list of students, their enrolment number, mobile numbers, etc. are provided to the teachers. At the beginning of the academic year the B.Ed first year and second year students are divided into groups and one mentor teacher was assigned the responsibility of mentoring one group at the ratio of 1:15. The mentees were given proper guidance and counselling by the mentors. A mentor is an adviser, role model and friend who maintain a personal developmental relationship with the mentee. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development. In our college, mentor as critical support in guiding new teacher students to enhance their planning, instruction and content knowledge. Mentor helps orient students to prepare them to create better teaching environment.. Mentor also serve as collegial and emotional support for this challenging phase of teacher's career. All the information related to all activities conducting in college are provided to the students by the mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
385	25	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	28	1	12	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NILL	Assistant Professor	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	2017-18	20/09/2018	12/11/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Attendance is compulsory in our college. Participation in educational events is mandatory for all students. Unit test and half yearly examination are conducted in a way that students get an idea for answering the questions in the external Examination. Mock vivas are conducted with the series of modified and variety of questions. Examinations and tests question papers are made in such a way that the syllabus for external Exam is covered. Model test paper and practice sheets are also provided for every subject to the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the Academic Calendar prepared according to the calendar provided by CSJM University. Every year we prepare in-house academic calendar for the institute at the beginning of each session for smooth functioning. For the academic session academic calendar is prepared and followed for conduct of examination and other activities. Following the college academic calendar, teaching faculties creates action plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the staff meeting. The timeline created allows the staff to complete the given syllabus on time. The students are given plenty of time before the examinations to prepare and practice for year-end examinations. At any cost, the academic calendar is followed with full spirit by the teachers in terms of completing the task of CIE and preparing the students for year-end university examinations. The college, being an associated college, follows the CIE norms prescribed by the affiliating university, Chhatrapati Shahuji Maharaj University, Kanpur. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Mid-term tests and Selection examinations help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how

scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. Peer evaluation is also employed by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. The University introduces 20 marks internal assessment system in each course of 100 marks. The teacher has the functional freedom of allotment of this assignment topic. The students are given topics related to their syllabi and need to submit the assignment at least one month before the annual examination although university has no circular for taking half yearly exam, but the institute take half yearly exam so as to bring confidence among students for preparation of final examination. The teachers then evaluate the assignment and ask the student to present his/her topic in the classroom. Based upon this he/she is awarded internal marks. The pattern of marking includes 5 marks for the assignment, 5 marks for the PPT presentation and 5 marks for project/survey and 5 marks for student's overall attendance. The performance of the students in CIE is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts review meetings to give necessary feedback for the improvement of students' performance. The institution monitors the performance of the students and reports to the parents. Progress reports are prepared pedagogy wise by the staff in-charge and handed over to the parents in person after each test. Parents/ Guardians are advised to note the performance of their wards and take remedial measures if needed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vsips.org/doc/outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	B.Ed.	180	179	99.5

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.vsips.org/SSS/2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Micro Teaching workshop	B.Ed.	12/09/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	01/12/2018	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	1. Guidance Counselling Cell	Committee of Institute Level	nil	nil	18/07/2017
1	2. Placement Cell	Student Welfare Committee	nil	nil	16/02/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BED	2	0
International	B.Ed.	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BED	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NILL	NA	NA	2017	0	0	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NILL	NA	NA	2017	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	8	1	10
Presented papers	1	15	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swaraj mera janm siddh adhikar hai	College level	6	100
Swaraj mera janm siddh adhikar hai	University level	2	1
old age and child shelter home	college level	6	50
WOKSHOP- BHIKSHA SE SHIKSHA KI OAR	college level	5	50
Voter Awareness Programme	college level	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NILL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	College level	health and hygiene	4	50

		programme		
AWARENESS PROGRAMME	College level	value education programme/ plant trees and save trees	5	50
AWARENESS PROGRAMME	College level	education and literacy/ women awareness programme	5	50
AWARENESS PROGRAMME	College level	follow the traffic rule	4	50
Swachh Bharat	College level	educational awareness programme in naya purwa slum area for health hygiene and drug addiction	8	70
Gender Issues	College level	women legal awareness programme	4	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NILL	NA	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NILL	NILL	01/12/2018	01/12/2018	NILL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	01/12/2018	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9300000	8795849

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Null	Null	Null	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8709	4583098	226	29437	8935
Reference Books	539	162630	50	14465	589	177095
Journals	10	3330	Null	Null	10	3330
CD & Video	317	Null	200	Null	517	Null
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Aruna Bajpai	Eradication of Literacy	Youtube	22/01/2018
Dr. Anita Sharma	Theory of Intelligence	Youtube	22/01/2018
Ms. Versha Jaiswal	Distance Learning	Youtube	22/01/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	50	1	1	1	1	2	1	10	0
Added	10	0	0	0	0	0	0	0	0
Total	60	1	1	1	1	2	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Paper II : Sociological Perspective of Education	http://vsips.org/erp/fp2sp1sp6.php
Paper III: Psychological Perspective of Education	http://vsips.org/erp/fp3pp1sp6.php
Pedagogy of Mathematics	http://vsips.org/erp/math.php
Paper I: Philosophical Perspective of Education	http://vsips.org/erp/fp1pp1sp6.php
Paper VIII: Information and Communication Technology	http://vsips.org/erp/ict.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8000000	7425311	1300000	1370538

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Social welfare department	118	3939530
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	17/04/2018	53	College itself
YOGA WORKSHOP	17/03/2018	86	College itself
GUEST LECTURE	28/11/2017	155	COLLEGE ITSELF

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Guidance (for preparing C.TET Examination Career Counselling)	52	89	Nil	38

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
14	14	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
11	51	14	7	30	7

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	UG	BED	CSJM University Kanpur	P.G.(M.A.), M.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NILL	NILL	Nil
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NILL	National	Nil	Nil	NA	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Committee Council was reconstituted dated under the guidance of our Principal Dr. Poonam Madan. The following members were elected in the Student Council 1. Saumya Pandey 2. Pratibha Patwa 3. Nisha Gandhi 4. Preeti Chandra 5. Mahima Dwivedi 6. Anandita Tripathi 7. Aiman Zaidi 8. Varshita Singh 9. Kajal Sonker 10. Priyanka Mehta The student Committee taken the following decisions:

- The student committer decided the academic session programmes.
- If any grievance appears from the students they can drop the application in grievance letter box. ?
- College fee can be paid in more than one installments.
- In this college extra fee is not taken except practicum files 4 university exams fee.
- Xerox facility is available for the students.
- Canteen facility is also in our college and no junk food is allowed. The student committee conducts the academic session programme every year. In this year, committee conducted some programmes at their level. As Orientation, Teacher’s Day, new year celebrations and Farewell party. At first, they prepared an orientation programme to welcome Freshers at 17.07.2017 in which students prepared some programmes as: songs, dances,poems etc. A welcome speech was given by our honourable principal Dr. Poonam Madan.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Dr. Virendra Swarup Institute Of Professional Studies , Kanpur is privately managed INSTITUTE OF EDUCATION that is affiliated to CSJM University , Kanpur for running B.ED. In order to maintain a lifelong relationship with our students , the college has constituted an ALUMNI ASSOCIATION in the year 2012 , which is an association of old students who have already passed and left the institution . Since the establishment of the Alumni Association , regular meetings are organized and the ex-student s enthusiastically attend these meetings . Various aspects of Quality , Assurance , Sustenance and Enhancement are discussed during these meetings and the necessary measures are seriously

taken . Alumni Association of this college is very active and sincere and contributes towards Qualitative growth of the Institution . This Alumni Association often organize Social Events , publish Newsletters or magazines and raise funds for the organization . such group often support new Alumni and provide a Forum to form new friendships and business relationships with people of similar background . Dr. Virendra Swarup Institute Of Professional Studies , Kanpur fosters a lifelong spirit of belonging and pride by connecting Alumni , students and friends to the Dr. VSIPS and each other . Aims and objectives ? To promote and foster mutually beneficial interaction between the Alumni and the present students of Dr. Virendra Swarup Institute Of Professional Studies , and between the Alumni themselves . ? To enable the Alumni to participate in activities that would contribute to the general development of the college . ? To encourage the Alumni to take an active and abiding interest in the work and progress of the institute , so as to contributes towards enhancement of the social utility of their Alumni Meetings . ? To give prizes and awards for outstanding work research papers and other professional activity by the students of the Institute . ? Also to recognize suitably outstanding , social and community services by the Alumni and the students . ? To promote library facilities to the students living in the vicinity of the college . ? To organize lecture on the topics of educational significance . So in this way our ALUMNI ASSOCIATION does the work

5.4.2 – No. of enrolled Alumni:

68

5.4.3 – Alumni contribution during the year (in Rupees) :

17000

5.4.4 – Meetings/activities organized by Alumni Association :

1. 29.07.2017 Guiding the current students regarding the activities of B.Ed. Programme. 2. 15.12.2017 - 16.12.2017 Personality Development Classes. 3. 14.02.2018 Acting as Employment Information Bureau. A Bureau For Guidance and Counselling for the benefits of its members and current students of college. Meetings 1. 28.07.2017 To discuss about the importance of programmes of session 2017-18 2. 13.10.2017 Selection of members of Executive Council of Alumni 3. 12.02.2018 To give information and counsel about employment.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management decentralises all academic and administrative matters by constituting various committees consisting teachers and student representatives with specific objectives to achieve the vision of the college. In decisionmaking process every member of the committees are given complete freedom to express their views/opinions and those views/opinion are well taken for the improvement of the college functions. The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are given authority to conduct seminars/workshops. Students are empowered to play an active role as coordinator of co-curricular and extracurricular activities social service group coordinator. The institution has three layers of

management system to decentralized power of decision making. All the parts of MIS are implemented authentically. The reports have been taken which is made by IQAC committee and implemented by all level of managements.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Dr. Virendra Swarup Institute of Professional Studies, Kanpur is affiliated to CSJM University, Kanpur and follows the curriculum and syllabus prescribed by the University for its courses. Affiliated Institutions are not allowed to design their own curriculum. Curriculum committee attempts to discuss and review the curriculum for quality improvement. Further, the committee also conducts various academic programmes such as seminars, conferences, workshops to deliberate on strengthening and enriching curriculum to ensure quality in curriculum.
Teaching and Learning	In the field of teaching and learning, teachers are encouraged to adopt innovative teaching methods to break down the monotonous in teaching and learning. In teaching certain tasks and assignments are assigned to students not only to develop better understanding but also to develop creativity in students. Teachers especially use PPT, smart board, OHP, field experience, group discussions, etc. to make learning more interesting and effective
Examination and Evaluation	Though the institution is to follow the affiliating university pattern of examination and evaluation, teachers are at liberty to adopt innovative techniques of evaluation. Accordingly, variety of evaluation techniques was used not only to enhance quality of examination system but also to ease out examination stress of students. PreUniversity examinations are conducted by the college on the university examination pattern in order to ensure that teacher and students are aware of the examination process. Information regarding the evaluation process is communicated to teachers and students. Internal Assessment marks are

awarded based on two unit tests, two assignments, attendance and skill development records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks.

Research and Development

Though the institution is having only B.Ed programme, the students are encouraged to take up small projects in their subjects. Teachers are encouraged to write quality thematic/research articles and publish them in reputed journals not only for their professional growth but also to disseminate their knowledge and experiences to other academia of teacher education

Library, ICT and Physical Infrastructure / Instrumentation

The college library is equipped with adequate number of books and journals to run the B.Ed programme. Every year, books and journals are added to update the knowledge of teachers and students. Teachers are encouraged to be technologically sound and use technopedagogy in their classrooms. Students are also encouraged to make use of the ICT facilities available in the college to develop the skills in application of ICT tools. The college management has created adequate physical infrastructure including laboratories to meet the raising demands in the field of teacher education with a view to produce quality teachers and make the teacher educators of our college more competitive.

Human Resource Management

The college management has adopted a policy of recruiting fully qualified teachers as per the UGC / NCTE/ Affiliating University qualifications prescribed for teacher educators. Accordingly the teaching staff of the college had been recruited on merit basis and employed to provide quality input of education to B.Ed students. Moreover the teaching staff members recruited by the college management have been duly got approved from the affiliating university. Further, their service condition is determined by the management of the college without creating any insecurity feeling of job in the institution. Hence, the college has highly qualified teacher educators with commitment and dedication. The

	nonteaching staff members are also in position as per the UGC/NCTE/State Government norms. They also work for the quality enhancement of education in the college.
Admission of Students	For the admission in B.Ed. course, there is a process of joint entrance examination at state level. And the examination is conducted by any of the state university. After the declaration of Entrance Examination Result, Counselling Process for admission has been started on the basis of Merit. After the Counselling, the colleges have been allotted to the students and after allotment of the college, admission process of the college has been started. Document verification has been done and all the formalities regarding admission have been completed by the college appropriately. In the session 2017-18, the institution got 200 admission in B.Ed. 1st year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	After the supervision of NAAC team in 2012 our institution has been done many improvements as to improve the teaching skills, measures have been taken and financial facilities have been provided. Computer training has been provide to the teachers. LMS system has been adopted for providing teacher's smart lectures to the students.
Administration	To enhance the quality of education, proper IQAC committees have been organized. In each committees, Chief proctors have been appointed for the observation and implementation of the works. To observe the activities of students and teachers, proper round has been taken by the Principal and the Members of the management committee. Practice teaching centers have been observed by the supervisor authentically. Regular staff meeting has been organized. Student union committee has been developed for the encouragement of the students.
Finance and Accounts	Our college running under self finance scheme the finance and account is audited regularly as per the guidelines of affiliating bodies in a transparent manner. Day to day

	transactions, vouchers and bills are done.
Student Admission and Support	The process of admission of students in the college had been done manually and partially digitally. Further, all administrative policies including the college rules and regulations, details of human resources, infrastructure and instructional facilities, academic year plan, e-learning resources, advertisement of employment opportunities for students, details of various committees to deal with students affair had been made digitally available to the students. Students have been informed to apply for various scholarships under different schemes.
Examination	The college has examination committee which meets periodically to review the examination system. It also attempts to avail more transparency in the evaluation process.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Mrs. Poonam Gupta	?????? ?????? ?? ??????- ???????? ?? ??????	ARMAPUR P G COLLEGE ,KANPUR AND BHARAT UTTHAN NYAS	500
Nill	Ms. Deepika	???????? ?????? ?? ?????? ??? ?????? ?? ???? ????????	SOCIAL RESEARCH FOUNDATION	500
Nill	Dr. Aruna Bajpai	???????? ?????? ?? ?????? ??? ?????? ?? ???? ????????	SOCIAL RESEARCH FOUNDATION	500
Nill	Mr. Sharad Singh	?????? ?????? ?? ????????????? ????????	DAV P.G. COLLEGE ,KANPUR AND SHIKSHA SANSKRATI UTHANNYAS	200
Nill	Ms Fareen Rafat	?????? ?????? ?? ????????????? ????????	DAV P.G. COLLEGE ,KANPUR AND SHIKSHA SANSKRATI UTHANNYAS	200
2017	Mrs. Sarla Mandhyan	?????? ?????? ?? ?????????????	DAV P.G. COLLEGE ,KANPUR	200

		?????????	AND SHIKSHA SANSKRATI UTHANNYAS	
2017	Ms. Shipra Mishra	?????? ?????? ?? ??????????? ??????????	DAV P.G. COLLEGE ,KANPUR AND SHIKSHA SANSKRATI UTHANNYAS	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	DCA	NA	20/09/2017	20/02/2018	5	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NILL	Nil	01/12/2018	01/12/2018	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The management reimburses the expenditure of faculty who publish papers in conferences/FDP and seminars outside the College. 2. On festive occasions, gifts are given. 3. Institute organises workshops, seminars and conferences for skill development4. Medical leave are also given to the teachers.	P F and medical help has been provided to the employee s by the Management.	Due consideration given to economically weaker students .Scholarship has been provided to the students for their betterment. Book bank facilities are also provided to the the economically weaker students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audits are conducted in the college by the process of outsourcing the work to a Registered Chartered Accountant Firm 'Saxena Rahul and Associates' which is appointed by college management committee as internal auditor for the session. They conduct the audit as per the norms, check and verify the vouchers of all type of accounts for every year and also review the previous records and take the necessary action on them. . The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the internal auditing officer through proper channel (Secretary of the College).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Dayanand shikshan Sansthan
Administrative	No	Nill	Yes	Dayanand shikshan Sansthan

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA aims at 1. Our institution has an independent for Parent Teacher Association 2. Parent-Teacher Meetings are organized thrice per session and Feedback regarding various aspects of the college collected from the Parents. 3. Update of student attendance and performance and their progress discussed by the Mentors with the Parents.

6.5.3 – Development programmes for support staff (at least three)

1. Computer skill development Programme. 2. LMS based training Programme. 3. Personality Development Programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Applying new innovative and interactive methods of teaching learning. 2. Recruitment of new teachers to improve the Student Teacher ratio. 3. giving more emphasis on teachers participation in seminar/workshops and publicising research papers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Women Legal Awareness Programme	08/12/2017	08/12/2017	08/12/2017	96
2017	Programme at College/University level	09/12/2017	09/12/2017	09/12/2017	95
2017	Programme at University level	12/12/2017	12/12/2017	12/12/2017	1
2018	Personality Development Lectures	02/02/2018	02/02/2018	03/02/2018	142

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
LEGAL AWARENESS PROGRAMME UNDER WOMEN SAFETY WEEK	08/12/2017	08/12/2017	70	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A. Quiz competition (Environment conservation) at college campus on 07-08-2017. B. A Rally and seminar (save earth save life) was organized on 11-08-2017 to 12-08-2017 at college. C. A SEMINAR WAS ORGANIZED (SAVE ENVIRONMENT, SAVE YOURSELF) at campus as well as home on 21-12-2017

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	No	Nil

Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	06/12/2017	1	Water preservation	Issues related to environment	24
2018	1	1	05/01/2018	1	environment preservation rally	Issues related to environment	29
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Bhartiya sanskriti gyan pariksha	29/11/2018	48 students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	01/12/2018	01/12/2018	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A. Report of brain storming (our environment) their are 30 students present on 11-12-2017. B. Nukkad Natak (about hygiene) their are 20 students present on 20-12-2017.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Promotion of Cultural Program: Objectives: • To promote Indian culturalism in educational practices. • To connect the new generation with traditions and rituals • To preserve the societal values by giving more opportunities for value education. • To develop and promote the rich diversity and uniqueness of student teachers. • To encourage and motivate students to participate in inter
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collegiate and starts national level competitions. Process: • Special programmes are arranged on special occasions like Independence Day, Basant Panchami, Teachers day, Republic Day and Alumni programmes. • Teachers make special efforts to polish the professional and ethical skills as well as their inherent abilities among in student teachers. • Proper use of internet to learn new ideas and providing maximum opportunities for E-content development, E-lesson plans, PPTs making and programmed instruction too. Obstacles: • Behaviour and psychology of student differs from one another. At time we need to convince them and bring at one platform. • There are students who face lack of family support. We personally try to reach such parents to convince. • There are some students who for the sake of family responsibilities and societal pressure face problem to come regularly but we organize meetings with them and their family too and persuade them the importance of teacher training being provided with complete dedication. 2. Support to Students Objectives: • Students should feel comfortable and like home. • We try to provide user friendly environment. • Control of unnecessary stress and anxiety and try to feel at ease at every step. • To attract more and more students for admission and spread a positive word. • To arrange the personality development workshops that maximum opportunities may be given for placement in reputed schools. Process: • Counselling, motivation and encouragement of students at the time of need, depression, anxiety and stress by regular meetings conducted by Grievance redressal Cell • To guide students regarding admission process, syllabus, examination and future plans. • Free coaching to students regarding CTET and UPTET competitive exams. • Arrangement of various workshops like Pidilite workshops to polish and practice the creative skills. • Financial help from Social Welfare Department in the form of fee reimbursement and scholarship to Gen/Sc/ST/OBC students and via book banks or giving relaxation in KIT fees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://vsips.org/best_practices/2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is always thriving to give the students best and latest knowledge. The students of our college cant be technically and knowledge wise backward. when compared to other advanced students. The students are provided best of. Computer training facilities, psychological lab, science labs and language lab etc.the students are provided LMS fascility (lecture videos through PPTs)for better learning at home also.They are.provided smart classes training and other advanced technology that can knock the future bright opportunities. LMS system has been adopted to provide online lectures to the students. This is the big reason the students get the vast opportunities of placement. Also the placement drive cells are activated in this direction only. Any teaching vacancy is immediately informed to the students and therefore the updated competitive edged students grab the post.

Provide the weblink of the institution

http://vsips.org/Institutional_Distinctiveness/2017-18.pdf

8.Future Plans of Actions for Next Academic Year

•The college has been always aspiring to work towards advancement and achieve its goal. We are determined to work hard to accomplish our set targets. Various steps are taken care for not only student teachers to grow but also the faculty members. We seek: • Excellence: Maintaining a high standard of integrity and performance leading to the achievement of academic and career goals. •

Collaboration: Seeking input from all sectors of the college and the community. • Diversity: Fostering a learning community in which the diverse values, goals, and learning styles of all students are recognized and supported. • Life-Long Learning: Encouraging enthusiastic, independent thinkers and learners striving for personal growth. The college aims at arranging Workshops, Seminars, Faculty Development Program, personality development classes and skill development programme, even computer literacy for the competitive edge. • Integrity: Behaving ethically in all interactions at all levels not between student teachers and faculty members but also with admin and non admin staff • Technological Advancement: Implementing cutting-edge technology that enhances instruction and prepares students and faculty members for life-long success. Other than above we have planned to implement a Solar Energy Plant in coming years. Also, the college and its members have pledged to make the premises eco-friendly and plastic-free. For quality enhancement, best practices are being adopted to promote teaching learning in an authentic manner.