Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**DR. VIRENDRA SWARUP INSTITUTE OF PROFESSIONAL STUDIES**
Name of the head of the Institution	**Dr. Poonam Madan**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05122611899**
Mobile no.	**9889931732**
Registered Email	**vsips_kanpur@rediffmail.com**
Alternate Email	**pnmmadan@gmail.com**
Address	**337 K Block Kidwai Nagar**
City/Town	**Kanpur Nagar**
State/UT	**Uttar pradesh**
Pincode	**208011**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Anita Sharma**
Phone no/Alternate Phone no.	**05122611899**
Mobile no.	**9451287158**
Registered Email	**sharma.anita904@gmail.com**
Alternate Email	**vsips_kanpur@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.vsips.org/aqar_reports/2015-16.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vsips.org/academic_calender/2016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.50**	**2012**	**10-Mar-2012**	**09-Mar-2019**

6. Date of Establishment of IQAC	**01-Jul-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Language Week	**12-Sep-2016**	**80**

	06	
Educational Awareness Programme	04-Oct-2016 22	97
Self Defence Camp	23-Jan-2017 08	100
Personality Development Lectures	14-Feb-2017 05	74
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2016 0	0
NIL	NIL	NIL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	11
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

· ParentTeacher Meeting to strengthen students' academic progression · Regular meeting of Internal Quality Assurance Cell (IQAC) · Academic Calendar for the session was more holistic in approach and its successful implementation was monitored by IQAC. · More workshops and seminars were organised for ensuring quality in higher education and creating awareness to bridge the gap between traditional pedagogy and 21st century learner. · Collected Feedback from various stake holders and analysed. · Collected Feedback from various stake holders and analysed. Organized soft skills and personality development programmes for students

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Execution of good internship program for B.Ed. IInd year.	Our faculty members acted as resource persons at different levels
Execution of IQAC recommendations	Student Teachers of our College participated in seminar held in other college too, Mahila Mahavidyalaya . D. B. S. College, Brahaspati Mahila Mahavidyalaya
Execution of the good practises of college	Conducted workshop on teaching learning materials and on competitive exams (TET, CTET,TGT, PGT, M.Ed.).
Conducting workshop on TLM in all subjects	Personality development and skill development programme
To copeup with two batches B.Ed.by proper implementation of New B.Ed. two years programme prescribed for Ist time	This year our 198/200 seats are filled comperately to previously 86 seats
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management Committee	14-Apr-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	11-Jan-2012
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	2017
Date of Submission	17-Mar-2017
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, Management Information System has been used in practice to store student

data such as personal data, Fee, Exam records and library details. All the programmes and proceedings of college are placed in regular meetings of Hon'ble management body of the college. All the relevant information related to admission, teachinglearning, examination etc.are available on call as and when required. All relevant information regarding the college, notices and announcements are uploaded on the website. Information is disseminated through college website, Social Network: Information to stakeholders through college website. Staff informed through SMS, Whatsapp group and verbally through meetings. SMS through notification gateway is sent to parents regarding low attendance and academic performance etc

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dr. Virendra Swarup Institute of Professional studies, Kanpur is an affiliated college of the CSJM University. Our college is bound to follow the curriculum and evaluation pattern of the University, leaving very little scope for any innovation in the curriculum modules and examination methods. At the beginning of the academic year students are given an orientation on the B.Ed curriculum meant for each academic year to enable the students to develop a better understanding about the theoretical and practical aspects apart from the modes of curriculum transaction and evaluation. So far as the mechanism of effective delivery of the curriculum, the college encourages its teachers to use as many innovative methods as they wish. The management is never reluctant in provision of infrastructure for these innovative teaching practices. Online question banks are available on the college website. Online videos on various topics are uploaded on the college website. Teachers prepare and present PPTs on their respective subjects. The teachers in languages have been regularly using computer aided techniques in their teaching. Science teachers have very effective practical based teaching styles which give our students hands on experience which makes things clearer and lucid. Micro and macro teaching and field experience are the conventional methods of teaching of our B.Ed students and a big playground make teaching of Physical education lively and effective. Our department organizes guest lectures by eminent scholars besides regular classroom teaching and evaluation system. From time to time the teachers are asked to submit the status of the syllabus completion so that the planning of internal assessment can be done before hand.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development	14/02/2017	68
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching	278
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback is collected at various levels viz. Students, Parents, Teachers and Alumni. This feedback is analysed by the principal and steps are taken to improve the functioning. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their constant satisfaction. Feedback is taken on regular basis regarding the overall facilities such as computer lab, mess, canteen, well known hygiene and cleanliness. Feedback is collected from all stakeholders. Feedback on faculty, for example, is collected from students at the end of every year. The feedback form is designed to

incorporate depth of knowledge of the subject, presentation skills, sincerity, commitment, regularity, punctuality, syllabus coverage, ability to relate the course to real life situations, ability to generate interest, accessibility of teachers for clarifications outside the class, ability to command and control the class, and overall rating students give their feedback on faculty on the basis of 12 parameters and using a four point scale. The feedback is analysed by the principal of the college. In the analysis, principal compares the feedback of the previous and current semester. Then the Principal shares the feedback with the faculty concerned and suggests necessary steps for improvement. Feedback is analysed and suggestions and recommendations are conveyed to the management. Faculty members are apprised of their role in syllabus completion, based on feedback from students. Feedback is collected from Parents in the PTM conducted thrice in a year. Efforts are made to motivate parents to process feedback forms on the College. Parents give suggestions also besides citing problems faced by their wards and corrective measures are taken accordingly to improve the teaching learning processes. The alumni of the college who have placed to various organizations or moved for higher studies additionally give a feedback on how their years spent in the institution have helped them perform of their places of work/study. The alumni additionally supply constructive tips on helping the students gain extra recognition and improving themselves.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	NA	200	200	198

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	278	Nill	23	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	4	3	3	Nill	1

View File of ICT Tools and resources
View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution follows a student mentoring system. This is a well-structured system in order to help the

students on all fronts personal as well as academic. The process is started with allotment of 15-20 students to each teacher. The list of students, their enrolment number, mobile numbers, etc. are provided to the teachers. At the beginning of the academic year the B.Ed first year and second year students are divided into groups and one mentor teacher was assigned the responsibility of mentoring one group at the ratio of 1:15. The mentees were given proper guidance and counselling by the mentors. A mentor is an adviser, role model and friend who maintain a personal developmental relationship with the mentee. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
278	23	15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	24	5	12	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Year	31/12/2017	31/12/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college, being an associated college, follows the CIE norms prescribed by the affiliating university, Chhatrapati Shahuji Maharaj University, Kanpur. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Mid-term tests and Selection examinations help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. Peer evaluation is also employed by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. The University introduces 20 marks internal assessment system in each course of 100 marks. The teacher has the functional freedom of allotment of this assignment topic. The students are given topics related to their syllabi and need to submit the assignment at least one month before the annual examination although university has no

circular for taking half yearly exam, but the institute take half yearly exam so as to bring confidence among students for preparation of final examination. The teachers then evaluate the assignment and ask the student to present his/her topic in the classroom. Based upon this he/she is awarded internal marks. The pattern of marking includes 5 marks for the assignment, 5 marks for the PPT presentation and 5 marks for project/survey and 5 marks for student's overall attendance. The performance of the students in CIE is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts review meetings to give necessary feedback for the improvement of students' performance. The institution monitors the performance of the students and reports to the parents. Progress reports are prepared pedagogy wise by the staff in-charge and handed over to the parents in person after each test. Parents/ Guardians are advised to note the performance of their wards and take remedial measures if needed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the Academic Calendar prepared according to the calendar provided by CSJM University. Every year we prepare in-house academic calendar for the institute at the beginning of each session for smooth functioning. For the academic session academic calendar is prepared and followed for conduct of examination and other activities. Following the college academic calendar, teaching faculties creates action plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the staff meeting. The timeline created allows the staff to complete the given syllabus on time. The students are given plenty of time before the examinations to prepare and practice for year-end examinations. At any cost, the academic calendar is followed with full spirit by the teachers in terms of completing the task of CIE and preparing the students for year-end university examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.vsips.org/doc/outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	B.Ed.	75	73	97
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.vsips.org/SSS/2016-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
Total	**0**	**NA**	**0**	**0**
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	**NA**	**01/12/2017**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	**NA**	**NA**	**01/12/2017**	**NA**
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	**Guidance Counselling Cell**	**Committee of Institute Level**	**nil**	**nil**	**25/06/2016**
2	**Placement Cell**	**Institute Level Efforts**	**nil**	**nil**	**07/09/2016**
[View File](#)					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	**Nill**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Teacher Education**	**5**	**1**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Teacher Education	**6**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2016	0	NA	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2016	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	3	2	1
Presented papers	Nill	10	5	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter Awareness Programme	NSS	10	50
Self Defence Camp	NSS	6	50
Candle March	NSS	10	95
Rally on Tiranga March	NSS	22	98
Sadbhavna Programme	NSS	4	94

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such

agency			activites	activites
SSG	Social Welfare Department	swakshata sarvekshan Gramin	8	78

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	01/12/2017	01/12/2017	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	01/12/2017	0	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	267274

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Campus Area	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	NIL	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8443	4540683	266	42415	8709	4583098
Reference Books	479	150630	60	12000	539	162630
Journals	10	3330	Nill	Nill	10	3330
CD & Video	117	Nill	200	Nill	317	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/12/2017

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	50	1	1	1	1	2	1	0	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	1	1	1	2	1	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

		facilities		facilites
4800000	4862950		1300000	1311241

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college management has created a separate infrastructure for the college of education with all necessary provisions and facilities. The college premise is used only for the academic and other activities meant for B.Ed students. Generally the management of the college has a policy of non-interference in the functioning and utilisation of infrastructure and instructional facilities. To maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college: 1. 50 students are allowed to see in a classroom. 2. Group of 10 students can use game specific equipment at a time. 3. 50 students can operate computer in the ICT lab. 4. 20 students can utilize laboratory at a time. 5. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Fourth Class Employees. 6. Regular maintenance of the water cooler and water purifier is done by outsourcing agent. 7. The maintenance of the reading room and stock verification of library books is done regularly by library staff. 8. Stock registers are maintained by the incharge of every lab, who maintains the stock register by physically verifying the items round the year.

http://www.vsips.org/doc/policies2016-17.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Social Welfare Department Uttar Pradesh	132	7464600
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
yoga day	21/06/2017	48	College itself
Language Week	09/09/2016	98	College itself
Remedial Coaching	26/04/2017	42	College itself
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2016	Guidance (for preparing C.TET Examination Career Counselling	41	46	19	21

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Mercy Memorial School Kanpur, South City Public School Kanpur, S.R. Education Centre Barra Kanpur, Dr. Virendra Swarup Education Centre, Guru Nanak Inter College Govind Nagar Kanpur, Mother Teresa Senior Secondary School Kidwai Nagar Kanpur etc.	51	11	Sakshi Chetna Public School Knp,Oxford Model Senior Secondary School Kanpur, S.J. Education Centre Kanpur, National Education Higher Secondary School Kanpur, Shiv Sewak Secondary School Unnao, Delhi Public School Kanpur, Chintels Public School Kanpur	30	7

5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	3	UG	B.Ed.	CSJM University Kanpur	BTC, M.Sc., M.Ed.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
CAT	Nill
GMAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho-Kho Competition	College Level	48
Badminton Competition	College Level	12
Rangoli Competition	College Level	12
Mehndi Competition	College Level	11
Celebration of Independence Day (Speech Competition)	College Level	8
Celebration of Non Violence Day (Gandhi Jyanti) Essay Competition	College Level	18
Best ou of Waste Competition	College Level	16
Rakhi Mela	College Level	14

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	Nill	Nill	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Committee Council was reconstituted dated under the guidance of our Principal Dr. Poonam Madan. The following members were elected in the Student Council. 1. Neha Shekhar 2. Himani Agarwal 3. Sakshi 4. Nitya Tripathi 5. Praneet Kaur Jolly 6. Purna Shukla 7. Sapna Dixit 8. Rimjhim Yadav 9. Julee Sachan 10. Akanksha Trivedi The student Committee taken the following decisions: ? The student committer decided the academic session programmes. ? If any grievance appears from the students they can drop the application in grievance letter box. ? College fee can be paid in more than one installments. ? In this college extra fee is not taken except practicum files 4 university exams fee. ? Xerox facility is available for the students. ? Canteen facility is also in our college and no junk food is allowed. The student committee prepares the academic session programmes. In this, year committee has decided to conduct some programmes at their level. As Orientation, Teacher's Day, Slogan Competition and Farewell party. At first they decided to welcome Fresher's through Orientation Programme at 22.07.2016 in which students prepared some programmes as: songs/poems/dances etc. A welcome speech was given by our honourable principal Dr. Poonam Madan. On 03.09.2016, they decided to conduct a 'Slogan writing Competition' under the guidance of Dr. Anita Mam. About 8-10 students were participated. On 05.09.2016, they prepared Grand Programme/Party to give to their respective teachers on Teacher's Day and many Programmes as dance/songs/poems/games had been conducted by the students.. So, in this way committee does all its work with their studies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

52

5.4.3 – Alumni contribution during the year (in Rupees) :

12650

5.4.4 – Meetings/activities organized by Alumni Association :

1 05.08.2016 Guiding the students regarding the activity of B.Ed. Programme. 2 23.08.2016 Arranging talks related to value education. 3 01.11.2016 24.12.2016 Handling classes for TET or CTET 4 16.03.2017 Donating books to the college library. Meetings 09.07.2016 For selecting the members of executive council. 23.08.2016 To decide the programme of the session 2016-17

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management decentralises all academic and administrative matters by constituting various committees consisting teachers and student representatives with specific objectives to achieve the vision of the college. In decision-making process every member of the committees are given complete freedom to express their views/opinions and those views/opinion are well taken for the improvement of the college functions. The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are given authority to conduct seminars/workshops. Students are empowered to play an active role as coordinator of co-curricular and extracurricular activities social service group coordinator.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Dr. Virendra Swarup Institute of Professional Studies, kanpur is affiliated to CSJM University, Kanpur and follows the curriculum and syllabus prescribed by the University for its courses. Affiliated Institutions are not allowed to design their own curriculum. Curriculum committee attempts to discuss and review the curriculum for quality improvement. Further, the committee also conducts various academic programmes such as seminars, conferences, workshops to deliberate on strengthening and enriching curriculum to ensure quality in curriculum.
Teaching and Learning	In the field of teaching and learning, teachers are encouraged to adopt innovative teaching methods to break down the monotonous in teaching and learning. In teaching certain tasks and assignments are assigned to students not only to develop better understanding but also to develop creativity in students. Teachers especially use PPT, smart board, OHP, field experience, group discussions, etc. to make learning more interesting and effective.
Examination and Evaluation	Though the institution is to follow the affiliating university pattern of examination and evaluation, teachers are at liberty to adopt innovative

	techniques of evaluation. Accordingly, variety of evaluation techniques was used not only to enhance quality of examination system but also to ease out examination stress of students. Pre-University examinations are conducted by the college on the university examination pattern in order to ensure that teacher and students are aware of the examination process. Information regarding the evaluation process is communicated to teachers and students. Internal Assessment marks are awarded based on two unit tests, two assignments, attendance and skill development records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks.
Research and Development	Though the institution is having only B.Ed programme, the students are encouraged to take up small projects in their subjects. Teachers are encouraged to write quality thematic/research articles and publish them in reputed journals not only for their professional growth but also to disseminate their knowledge and experiences to other academia of teacher education
Library, ICT and Physical Infrastructure / Instrumentation	The college library is equipped with adequate number of books and journals to run the B.Ed programme. Every year, books and journals are added to update the knowledge of teachers and students. Teachers are encouraged to be technologically sound and use techno-pedagogy in their classrooms. Students are also encouraged to make use of the ICT facilities available in the college to develop the skills in application of ICT tools. The college management has created adequate physical infrastructure including laboratories to meet the raising demands in the field of teacher education with a view to produce quality teachers and make the teacher educators of our college more competitive.
Human Resource Management	The college management has adopted a policy of recruiting fully qualified teachers as per the UGC / NCTE/ Affiliating University qualifications prescribed for teacher educators. Accordingly the teaching staff of the college had been recruited on merit

basis and employed to provide quality input of education to B.Ed students. Moreover the teaching staff members recruited by the college management have been duly got approved from the affiliating university. Further, their service condition is determined by the management of the college without creating any insecurity feeling of job in the institution. Hence, the college has highly qualified teacher educators with commitment and dedication. The non-teaching staff members are also in position as per the UGC/NCTE/State Government norms. They also work for the quality enhancement of education in the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Attendance register has been in use for monitoring students' attendance. After every class hour the concerned course teacher will be marking the absentees in the register. 2. The Class teacher marks leave, OD and also the continuous internal assessment marks. 3. It helps the class teacher to keep track of his/her batch of students' attendance. Proper counselling is given for poor performers.
Administration	1. Preparation of monthly salary statement for teaching and Non-teaching staff has been done online. 2. Helping the students to apply for various scholarships under different schemes. 3. Preparation of Semester Planner which includes all activities such as invited talks, seminars, conferences etc. 4. Finance and Accounts Day to day transactions, vouchers and bills are done through online.
Finance and Accounts	Our college running under self finance scheme the finance and account is audited regularly as per the guidelines of affiliating bodies in a transparent manner.
Student Admission and Support	The process of admission of students in the college had been done digitally. Further, all administrative policies including the college rules and regulations, details of human resources, infrastructure and instructional facilities, academic year plan, e-learning resources, advertisement of employment

	opportunities for students, details of various committees to deal with students affair had been made digitally available to the students.
Examination	The college has examination committee which meets periodically to review the examination system. It also attempts to avail more transparency in the evaluation process.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Anita Sharma	Globalization and Well Being	C. C. S. University Meerut	500
2017	Asha Awasthi	Professional Development of Teachers	Baba Saheb Bhimrao Ambedkar University Lucknow	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	CCC	NIL	15/11/2016	15/05/2017	3	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	01/12/2017	01/12/2017	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	5	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The management reimburses the expenditure of faculty who publish papers in conferences/FDP and seminars outside the College. 2. On festive occasions, gifts are given. 3. Institute organises workshops, seminars and conferences	Employees Provident Fund with contributory PF by Management	Due consideration given to economically weak students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audits are conducted in the college by the process of outsourcing the work to a Registered Chartered Accountant Firm 'Saxena Rahul and Associates' which is appointed by college management committee as internal auditor for the session. They conduct the audit as per the norms, check and verify the vouchers of all type of accounts for every year and also review the previous records and take the necessary action on them. . The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the internal auditing officer through proper channel (Secretary of the College).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Saxena Rahul and Associates.	No	NIL
Administrative	Yes	Saxena Rahul and Associates.	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA aims at 1. Parent-Teacher Meetings are organized thrice per session. 2. Feedback regarding various aspects of the college collected from the Parents. 3. Update of student attendance and performance discussed by the Mentors with the Parents.

6.5.3 – Development programmes for support staff (at least three)

1. Computer skill development Programme. 2. Yoga training stress management. 3. Soft skill training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Development of the facilities of Laboratories, Office, Lecture Rooms and Library. 2. Recruitment of new teachers to improve the Student Teacher ratio. 3. More open interactive and progress oriented organisational culture.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Educational Awareness Programme	04/10/2016	04/10/2016	25/10/2016	97
2016	Language Week	12/09/2016	12/09/2016	17/09/2016	80
2017	Self defense camp	23/01/2017	23/01/2017	30/01/2017	100
2017	Personality Development Lecture	14/02/2017	14/02/2017	18/02/2017	74
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
mahila ki suraksha v samman hetu asha-jyoti ki suvidhao ke prachar evam prasar par karyakram	01/10/2016	01/10/2016	92	Nill
Apni beti ko kunbe ki pehchaan banaein	29/03/2017	29/03/2017	3	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation Programme Plastic Pollution and Management Oraganic waste management Whole campus lighted with LED

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nill	Nill	01/12/2017	Nill	NA	NIL	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Bhartiya Sanskriti Gyaan Pariksha	08/12/2016	48 students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	01/12/2017	01/12/2017	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Nukkad Natak on Environment sanrakshan. World Environment Day. Ozone Program. Lecture by students on Ecology and Ecosystem. Tree Plantation Programme.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Promotion of Cultural Program: Objectives: • To promote Indian culture • To connect the new generation with traditions and rituals • To preserve the societal values • To develop and promote the rich diversity and uniqueness of student teachers. • To encourage and motivate students to participate in inter collegiate competitions. Process: • Special programmes are arranged on special occasions like Independence Day, Teachers' day, Republic Day and Alumni programmes. • Teachers make special efforts to polish the professional and ethical skills in student teachers. • Proper use of internet to learn new ideas. Obstacles: • Behavior and psychology of student differs from one another. At time we need to convince them and bring at one platform. • There are students who face lack of family support. We personally try to reach such parents to convince. • College at times has to suffer lack of fiscal Infrastructure. 2. Support to Students Objectives: • Students should feel comfortable and like home. • We try to provide user friendly environment. •

Control of unnecessary stress and anxiety. • To attract more and more students for admission and spread a positive word. • To arrange the personality development workshops Process: • Counseling, motivation and encouragement of students at the time of need, depression, anxiety and stress by regular meetings conducted by Grievance Redressal Cell • To guide students regarding admission process, syllabus, examination and future plans. • Free coaching to students regarding CTET and UPTET competitive exams. • Arrangement of various workshops like Pidilite workshops to polish and practice the creative skills • Financial help from Social Welfare Department in the form of fee reimbursement and scholarship to Gen/SC/ST/OBC students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.vsips.org/best_practices/2016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is always thriving to give the students best and latest knowledge. The students of our college can't be technically and knowledge wise backward when compared to other advanced students. The students are provided best of computer training facilities, psychological lab, and science labs. They are provided smart classes training and other advanced technology that can knock the future bright opportunities. This is the big reason the students get the vast opportunities of placement. Also the placement drive cells are activated in this direction only. Any teaching vacancy is immediately informed to the students and therefore the updated competitive edged students grab the post.

Provide the weblink of the institution

http://www.vsips.org/Institutional_Distinctiveness/2016-17.pdf

8.Future Plans of Actions for Next Academic Year

The college has been always aspiring to work towards advancement and achieve its goal. We are determined to work hard to accomplish our set targets. Various steps are taken care for not only student teachers to grow but also the faculty members. We seek: • Excellence: Maintaining a high standard of integrity and performance leading to the achievement of academic and career goals. • Collaboration: Seeking input from all sectors of the college and the community. • Diversity: Fostering a learning community in which the diverse values, goals, and learning styles of all students are recognized and supported. • Life-Long Learning: Encouraging enthusiastic, independent thinkers and learners striving for personal growth. The college aims at arranging Workshops, Seminars, Faculty Development Program, personality development classes and even computer literacy for the competitive edge. • Integrity: Behaving ethically in all interactions at all levels not between student teachers and faculty members but also with admin and non admin staff • Technological Advancement: Implementing cutting-edge technology that enhances instruction and prepares students and faculty members for life-long success. Other than above we have planned to implement a Solar Energy Plant in coming years. Also, the college and its members have pledged to make the premises eco-friendly and plastic-free.