

**Dr. Virendra Swarup Institute of Professional Studies**  
**Kidwai Nagar, Kanpur**  
**Annual Report**  
**(2017-18)**

The admission process of B.Ed. for the session of 2017-18 started in the month of July and it was seen that most of the admission were conducted smoothly. The academic calendar for this year was prepared. Dates for internal examination, submitting exam applications, paying fees, holidays, and instructions as to various planned activities were re-iterated.

Orientation program was held on 20-7-17 and related duties were assigned to teaching and non-teaching staff.

Syllabus of B.Ed. was reviewed by the members and discussion was made on the procedure followed to carry out the objectives of courses.

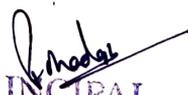
This was followed by the discussions on workload and timetable for forth coming semester. Average workload per staff member of the department and consolidated workload were presented by the principal.

It was decided that co- curricular activities for this month will be held on this month. Many competitions were held during the session like Rakhi making competition, Mehndi competition, Rangoli competition and slogan competition.

Under social activities Swachhatta pakhwara-Save environment, save life was organized on 12/08/17 to involve the student's participation by head, hand and heart. Independence day was celebrated on 15-8-17. Duties were assigned to different committees and cells.

Practicum work of this session had been proposed to be initiated in the month of September and will last on in October and in November. It was decided that Micro Teaching and Simulated Teaching were held during 12-13<sup>th</sup> September, 2017 and final teaching of 40 days was practiced by the students in various nearby Government schools in the months of October and November. In this session first time fine arts and music teaching had been initiated for the students.

Teacher's day was celebrated on 5<sup>th</sup> September. Principal congratulated all the members for their achievements and hard work. She stressed the need for more involvement and dedication towards teaching and learning and also assured us of his support to any new ventures.

  
**PRINCIPAL**  
**DR. VIRENDRA SWARUP**  
Institute of Professional Studies  
Kidwai Nagar, Kanpur

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Four types of approaches were adopted in lesson planning. These were of Herbart, Bloom, RCEM and NCERT. Students prepared lesson plans accordingly and concerning teacher maintained their progress report regularly.

The Principal gave her suggestions and views on the activity based learning that it must be conducted in the class very often. This motivated the students to learn regularly and keep themselves up to date. Current and emerging trends must also be discussed during class hours so that students are inspired to know more.

It was decided that various guest lecturers related to different fields will be organized in the month of January. Lectures were based on the topics like **Importance of Language Proficiency, Aurobindo's Sarvang Yog Darshan, Intelligence and its educational implication and on models of curriculum.** Guests will be invited for giving lecture and share their experiences with our students. Dr. Ratnarth Mishra, and Dr. Neeta Agnihotri, Dr. Gita Dudeja were invited for this purpose.

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Principal suggested that there were various means to improve quality education. They were to provide quality education to our students to achieve excellence, to encourage faculty members to attend various orientation and refresher courses, to upgrade their knowledge and expertise, to enhance the advanced knowledge of teaching skills and strategies to the teachers by organizing faculty development program (FDP) by management, to invite various resource persons to guide our students for UGC-NET/JRF, to conduct national seminar/workshops in the academic year, to achieve excellence in college and university examination.

Regular parent teacher meet was organized in the fourth week of November and their suggestions were taken seriously and acted upon.

All subject teachers completed their 50% syllabus before the due date. They made question papers and submit before the last date that was given by examination committee.

Jhanda divas and Mahila vidhik awareness program was organized by NSS coordinator on 7/12/17 and on 8/12/17 respectively to make people aware of their educational and social rights. A rally supporting the relevance of cleanliness and maintaining Personal Hygiene was organized.

Two days Sports meet were organized in the third week of December. During this Sports meet appreciation certificate were given to the participants to motivate them.

Winter vacation was held for students as well as teachers for one week in the first week of January. It helped to boost up their energy.

*Virendra Swarup*  
**PRINCIPAL**  
**DR. VIRENDRA SWARUP**  
Institute of Professional Studies  
Kishwai Nagar, Kanpur

It was decided that three workshops will be conducted during first three months of the year.

In the last week of January workshop on 'Personality Development' was conducted. Personality development is gaining more and more importance because it enables people to groom the overall personality of its own in terms of communication skills, presentation skills and develop leadership, negotiation and self-marketing skills. This course prepared the students for the interviews.

In the month of February Yoga Training was given and Art workshop was held in the first month of March. Workshop on Fine-arts and Yoga helped the students to gain a healthy life, free from stress. They helped in improving concentration, and desire to learn a change in activity and mood. So students were being given ample opportunities for activities outside the class room.

The performances of students in the half yearly examination were also discussed. Strict action must be taken against students who take long leave and who do not attend internal assessment tests. Parent-teacher meetings must be arranged to redress grievances and to correct deviant attitude of students. A general analysis on steps to improve the performance of students. Remedial classes were provided to fail students.

N.S.S was busy with camps and outreach programs. Various awareness programs were conducted. On the whole, the college was bustling with activity.

It was decided that for the complete development of the students, Community Welfare Programs like Each one teach five, health camp, rally on awareness on Women Rights was organized under the NSS (National Service Scheme) banner. Community related issues were selected for the betterment of the community.

The psychology teachers tested student's intelligence, motivation, and personality through psychological tests. The results were used for personal and academic guidance by the faculty.

It was followed with the discussions on updation of the college website for this year. Provisions for posting events along with photographs have been added to the website.

Then an analysis of student's feedback about performance of faculty in teaching, learning and assessment in the class, was presented by the IQAC Coordinator. She explained the process used in collecting feedback, the format of the feedback form and how the average performance for each staff member was computed course wise. A report on the feedback of all the staff members was submitted to the academic staff committee and the management for further action.

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DR. VIRENDRA SWARUP  
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Regular alumni meet was organized in the fourth week of April where alumni and students interacted and shared their valuable experiences. Students tried to implement all the suggestions provided to them by alumni.

The Committee reviewed the completion of course and gave instructions to complete the course within one week by taking extra lectures to those teachers whose course was somewhat left.

It was also instructed that after completion the whole syllabus the faculty will prepare the students for final exam. Study materials for advanced learners, Tutorial material for slow learners, Question Banks, e-book etc. were provided on for students use.

Then, the date of submission of assignments and PPTs was decided that they will be submitted latest by last week of April. Students, who are facing problems in making PPTs, will be guided and assisted by the teachers.



(Principal)

PRINCIPAL  
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