

DR. VIRENDRA SWARUP INSTITUTE OF PROFESSIONAL STUDIES

337 , K BLOCK KIDWAI NAGAR , KANPUR

INTERNAL QUALITY ASSURANCE CELL

SESSION 2017-2018

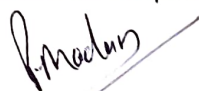
NOTICE

Date: 7th July 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 8th July 2017 at 11:00 am in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

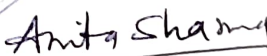
Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member Of Management Committee



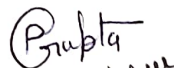
Ms. Asha Awasthi

Member Of Management Committee



Mrs. Poonam Gupta

(Sr.Faculty Member)



Dr. Seema Mishra

(Sr. Faculty Member)



Mrs. Sarla Madhyan

(Faculty Member)



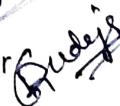
Dr. Neeta Agnihotri

Member In Advisory Board And Inner Wheel Club



Dr. Gita Dudeja

(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)



AGENDA OF THE MEETING

- **Admission For 2017-18**
- **Academic Calendar 2017-18**
- **Orientation Program 2017-18**
- **Appointment Of New Faculty Members From This Session**
- **Discussion On Renewel And Maintenance Of Language Lab.**

MINUTES OF THE MEETING- Minutes and the main points decided in the meeting were as follows:

- The meeting started with the welcome note by IQAC Coordinator Dr. Anita Sharma.
- The admission process of B.Ed. for the session 2017-18 was reviewed and it was seen that most of the admission were conducted smoothly. A consolidated report on admissions for B.Ed classes for the current year was presented by. Dr. Aruna Bajpai. On the filling of all seats , members of management committee praised the team work and good training being given to students and hoped that in future too all the seats will be filled in smooth manner.
- Appointment of new faculty members had been done. Management committee has assured that all necessary steps will be taken so that the teaching training will be run smoothly.
- Principal Dr. Poonam Madan also added that according to new norms , we need a well settled language laboratory for providing language learning experiences to the students.
- Then the academic calendar for this year was read out by the Prinicpal and discussed dates for internal examination , submitting exam applications , paying fees, holidays , and instructions as to various planned activities were re-iterated.
- It was decided that orientation program will be held on 17-07-2017 and related duties were assigned to teaching and non-teaching staff.
- Syllabus of B.Ed was reviewed by the members and discussion was made on the procedure followed to carry out the objectives of courses.

- The meeting ended with a formal vote of thanks proposed to IQAC Coordinator and the next meeting decided to be held on 2nd august, 2017.

Anita Sharma

IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE

Dr. VIRENDR A SWARUP

Institute of Professional Studies
Kidwai Nagar, Kanpur

Poonam Madan

PRINCIPAL

DR. POONAM MADAN

PRINCIPAL

Dr. VIRENDR A SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

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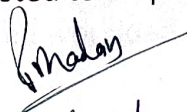
NOTICE

Date: 1st August, 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 2nd August 2017 at 12:00 pm in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

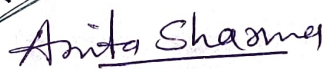
Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member Of Management Committee



Ms. Asha Awasthi

Member Of Management Committee



Mrs. Poonam Gupta

(Sr.Faculty Member)



Dr. Seema Mishra

(Sr. Faculty Member)



Mrs. Sarla Madhyan

(Faculty Member)



Dr. Neeta Agnihotri

Member In Advisory Board And Inner Wheel Club



Dr. Gita Dudeja

(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)



AGENDA OF THE MEETING

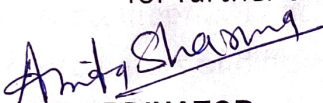
- **Discussion On The Workload And The Time-Table**
- **Discussion On Co-Curricular Activities**
- **Decision On Organizing Unit Test**
- **Discussion On Optional Subject Change By Students**
- **Allotment Of Work Of Various Cells To Faculty Members**
- **Purchasing Books For Library According To NCTE Norms**

MINUTES OF THE MEETING: Minutes and the main points decided in the meeting were as follows:

- The meeting began with the welcome address by Dr. Anita Sharma, IQAC Coordinator. Principal welcomed the gathering. This was followed by the discussion on workload and time-table for forthcoming semester. Average workload per staff member of the department and consolidated workload were presented by the principal.
- It was decided that co-curricular activities should be held during the whole academic year and for this many competitions will be held at regular intervals during the session like Rangoli and Mehndi Competition and slogan competition etc. It was decided that on 12.08.2017 there will be Rangoli and Mehndi Competition, on 13.08.2017 Independence day eve will be celebrated.
- Principal, Dr. Poonam Madan also added that according to new norms, new books are also required as the strength of students has also increased. At this there was a common agreement that it shall be done at priority basis.
- It was decided that unit test of B.ED 1st year will be held on 31.08.2017 to evaluate their learning experiences.
- In this meeting, there was also a discussion of optional subject change by students. At this Shweta Singh & Dr. Neeta Agnihotri advised that when the students get admission, there should be

counselling. On opting appropriate subjects so that the students may not face any problem in electing proper subjects.

- After this, principal Dr. Poonam Madan informed that the proper functioning of teacher training programme, all the teachers are allotted various cells to different teachers. So a proper list of this allotment was shown to all members and they all showed their satisfaction on this but added that proper monitoring of the works of these cells is also necessary.
- The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held on 2nd sep, 2017 for further discussion.


IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN

PRINCIPAL
DR. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

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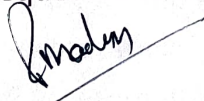
SESSION 2017-2018

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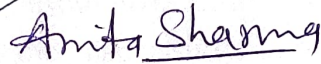
Date: 1st September, 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 2nd september 2017 at 1:00 pm in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.


Dr. Poonam Madan (Principal)



Dr. Anita Sharma IQAC Incharge



Dr. Aruna Bajpai Member Of Management Committee



Ms. Asha Awasthi Member Of Management Committee



Mrs. Poonam Gupta (Sr.Faculty Member)



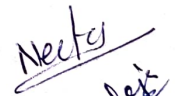
Dr. Seema Mishra (Sr. Faculty Member)



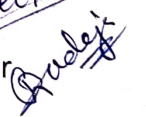
Mrs. Sarla Madhyan (Faculty Member)



Dr. Neeta Agnihotri Member In Advisory Board And Inner Wheel Club



Dr. Gita Dudeja (Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun (Admin In-Charge)



AGENDA OF THE MEETING

- **Celebration Of Teacher's Day And Slogan Competition**
- **Discussion For Practicum Work Of B.Ed 1ST Year**
- **Discussion On Activity Based Learning**
- **Proposal For Organizing Intercollegiate Level Micro-Teaching Workshop**

MINUTES OF THE MEETING- Minutes and the main points decided in the meeting were as follows:

- The meeting began with the welcome address by Dr. Anita Sharma, IQAC coordinator.
- Teacher's day was celebrated on 5th September. Principal congratulated all the members for their achievements and hard work. She stressed the need for more involvement and dedication towards teaching and learning and also assured her support to any new ventures.
- Practicum work of this session had been proposed to be initiated in the month of September so that the scheduled practice teaching will be began from the 1st week of October and will last on the third week in November. It was decided that micro teaching and simulated teaching will be held in September and final teaching of 40 days will be practiced by the students in various nearby Government schools in the month of October and November .
- The Principal gave her suggestions and views on the activity based learning that it must be conducted in the class very often. This will motivate the students to learn regularly and keep themselves updated. The students will enjoy about the new emerging trends.
- It was proposed to organize Inter-collegiate level Micro-teaching workshop for the better learning outcomes from the students .

- The meeting came to an end with the vote of thanks given by the coordinator . the next meeting decided to be held on the last week of September, 2017.


IQAC CO-ORDINATOR

DR. ANITA SHARMA
IQAC INCHARGE
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN
PRINCIPAL
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

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NOTICE

Date: 28 sepetmber, 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 29th september 2017 at 11:00 am in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member of management committee



Ms. Asha Awasthi

Member of management committee



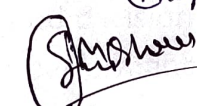
Mrs. Poonam Gupta

(Sr.faculty member)



Dr. Seema Mishra

(Sr. faculty member)



Mrs. Sarla Madhyan

(Faculty Member)



Dr. Saroj Pandey

(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)



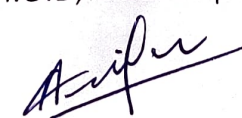
Dr. Gita Dudeja

(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)

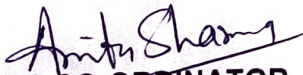


AGENDA OF THE MEETING-

- To Get The Status Of Allotment Of Students In Practice Centres
- Providing Teaching Materials And Allotment Of Supervisors At Centres
- Discussion To Organize The Parents –Teacher Meeting During Practice Teaching.

MINUTES OF THE MEETING- minutes and the main points decided in the meeting were as follows:

- The meeting began with welcome address by Dr. Anita Sharma , IQAC coordinator.
- In this meeting, all the supervisors were informed about their teaching centres and they were given instructions to make this practice teaching honestly and effectively by giving all oppurtunities for all round development of the students. On the demand of practicing centres , some charts ,models , globes and other teaching materials was prepared by our previous batch students were sent to these schools and supervisors were also instructed to conduct teaching by pupil teachers with the help of teaching materials.
- It was decided to organize regular Parents-teachers meet during the practice teaching so that the parents will be in confidence to see the progress of their ward. It can be the good decision for the motivation of the students and improvement in their performance.
- The meeting came to an end with the vote of thanks given by coordinator. The next meeting decided to be held on the month of October.


IQAC CO-ORDINATOR

DR. ANITA SHARMA
IQAC INCHARGE
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN
PRINCIPAL
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

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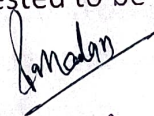
NOTICE

Date: 20 October, 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 21st October 2017 at 11:30 am in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

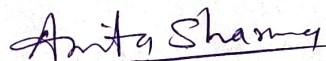
Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member of management committee



Ms. Asha Awasthi

Member of management committee



Mrs. Poonam Gupta

(Sr.faculty member)



Dr. Seema Mishra

(Sr. faculty member)



Mrs. Sarla Madhyan

(Faculty Member)



Dr. Saroj Pandey

(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)



Dr. Gita Dudeja

(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)



AGENDA OF THE MEETING-

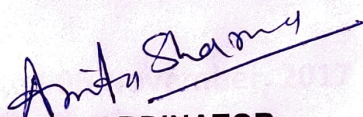
- **Planning Of Admission Process Of 2nd Year (2016-18)**
- **Exchanging Views On Excellent Result Of B.Ed 1st Year (2016-18)**
- **Discussion On Orientation Programme For 2nd Year Students**
- **Discussion Of Ways And Means To Improve The Internal Quality Of Institution**

MINUTES OF THE MEETING- Minutes and the main points decided in the meeting were as follows:

- The meeting began with the welcome address by Dr. Anita Sharma, IQAC Coordinator.
- The results of 2016-18 B.Ed 2nd year was discussed and the committee expressed satisfaction over the result. Student performance in exams , results and ranks are good and appreciative.
- It was decided to plan the admission process of B.Ed 2nd year. All the plannings and procedures were made to conduct admission process.
- This was followed with the discussion of orientation programme for B.ED 2ND year. It was decided that orientation programme will be held on 25.10.2017 and related duties were assigned to teaching and non-teaching staff.
- Principal suggested that there are various means to improve quality education. They are :
 - To provide quality education to our students to achieve excellence in every field.
 - To encourage faculty members to attend various orientation and refresher courses.
 - To upgrade their knowledge and expertise
 - To enhance the advanced knowledge of teaching skills and strategies to the teachers by organizing faculty development program (FDP) by management.

- To invite various resource persons to guide our students for UGC-NET/JRF
- To conduct national seminar/workshops in the academic year
- To achieve excellence in college and university examination.

The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held on 19 November, 2017.


IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE
Dr. VIRENDRA SWARUP
 Institute of Professional Studies
 Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN

PRINCIPAL
DR. VIRENDRA SWARUP
 Institute of Professional Studies
 Kidwai Nagar, Kanpur

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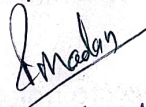
SESSION 2017-2018

NOTICE

Date: 06 November, 2017

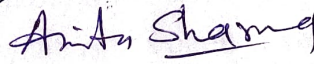
A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 07 November 2017 at 10:55 am in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

Dr. Poonam Madan (Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member of management committee



Ms. Asha Awasthi

Member of management committee



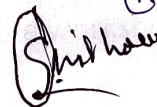
Mrs. Poonam Gupta

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(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)]

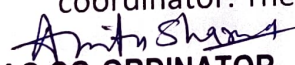


AGENDA OF THE MEETING-

- Discussion On The Feedback Of Practice Teaching At Centres.
- Discussion On Half Yearly Examination .
- Discussion To Organize Intercollegiate Competitions And Workshops.
- Discussion On The Excellent Performance Of B.ED 1st Year Students.

MINUTES OFV THE MEETING- Minutes and the main points decided in the meeting were as follows:

- At first , there was a discussion about completion of practice teaching at centres.
- Principal asked all the supervisors about the feedback of Internship programme. At this all the supervisors told that the pupil teacher had taken much interest in activity based learning. They taught very well during their internship.
- This was followed with the discussion of half-yearly examination of 2nd year. The Principal informed that 50% of syllabus has been covered. So the question papers will be made and submit before the last date that will be given by examination committee
- The proposal of organising the Intercollegiate competitions and various workshops was given. It was decided that the intercollegiate competitions will be held from 04.12.17 to 12.12.17. and the workshop by PIDILITE will be held from 12.12.17 to 14.12.17.
- The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held on 6.12.17.


IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN
PRINCIPAL
DR. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

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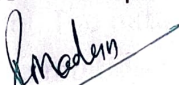
NOTICE

Date: 05 December, 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 06 December 2017 at 1:00 pm in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

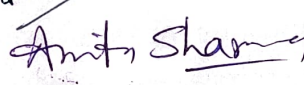
Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member of management committee



Ms. Asha Awasthi

Member of management committee



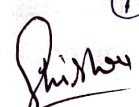
Mrs. Poonam Gupta

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Mrs. Sarla Madhyan

(Faculty Member)



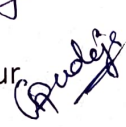
Dr. Saroj Pandey

(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)



Dr. Gita Dudeja

(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)]



AGENDA OF THE MEETING-

- **Plan Of Activities For 2nd Year Students.**
- **Discussion On The Allotment Of Centres For Internship**
- **Appointment Of Supervisors In Allotted Centres.**
- **Discussion On Completion Of Syllabus.**
- **Discussion On The Completion Of Practicum Works Of B.Ed 2nd Year**

MINUTES OF THE MEETING: Minutes and the main points decided in the meeting were as follows:

- The meeting began with the welcome address by DR. Anita Sharma , IQAC Coordinator. The plan of activities for the 2nd year students was presented by Ms. Asha Awasthi. The nature of curriculum design in 2nd year is interdisciplinary and multidisciplinary. The students studies two subjects based on environment education and issues in education other than general subjects.the relationship among different subject was emphasized.For the complete development of the students , Community Welfare Programmes were organized along with the academics
- It was informed that the syllabus has been completed. If any unit has been left, it was said to complete before the practicum work. All faculty members agreed on it.
- This was followed with the discussion of allotment of centres for internship for B.Ed. 2nd year students. After the permission of BSA , DIOS ,Dr. Aruna Bajpai presented the complete list of allotted centres where students will complete the internship of four months decided to be held on 20.01.18 to 20.05.18.
- After it Principal, Dr. Poonam Madan informed that the following teachers Dr. Aruna Awasthi , Dr. Anita Sharma , Ms. Asha Awasthi , Mrs.Poonam Gupta , Mr. Ashish Kumkar And Dr. Seema Mishra will

superwise the practice centres for proper monitoring of the students on regular basis.

- The meeting to an end with the vote of thanks given by the coordinator . the next meeting decided to be held on 5TH January

2018.


IQAC CO-ORDINATOR

DR. ANITA SHARMA

-IQAC INCHARGE

Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN

PRINCIPAL

Dr. VIRENDRA SWARUP
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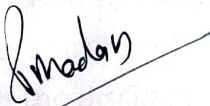
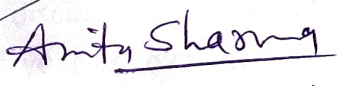


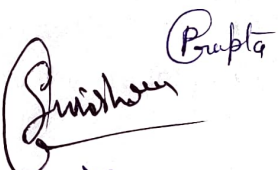
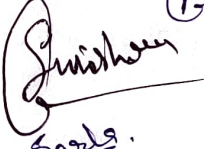




INTERNAL QUALITY ASSURANCE CELL

SESSION 2017-2018

NOTICE

Date: 06 November, 2017

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 07 November 2017 at 11:00 am in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

Dr. Poonam Madan	(Principal)	
Dr. Anita Sharma	IQAC Incharge	
Dr. Aruna Bajpai	Member of management committee	
Ms. Asha Awasthi	Member of management committee	
Mrs. Poonam Gupta	(Sr. faculty member)	
Dr. Seema Mishra	(Sr. faculty member)	
Mrs. Sarla Madhyan	(Faculty Member)	
Dr. Saroj Pandey	(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)	
Dr. Gita Dudeja	(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)	
Mr. Anil Pun	(Admin In-Charge)]	

AGENDA OF THE MEETING

- Discussion On New Year Celebration.
- Discussion On Unit Test Of B.ED 2ND Year.
- Discussion To Conduct Half Yearly Examination.
- Discussion To Start Practicum Classes.
- Discussion To Conduct Internship II.
- Discussion On Guest Lectures series.

MINUTES OF THE MEETING: Minutes and the main points decided in the meeting were as follows-

- The meeting began with the welcome address by Dr. Anita Sharma , IQAC coordinator.
- It was proposed to celebrate New Year to create enthusiasm in the students as well as teachers so that the starting of the systematic work will be energetic. This was followed with the discussion of conducting unit test and half yearly examination of B.Ed. 2nd year to evaluate their learning and performance. The Principal informed that syllabus has been covered up. Further she asked to make questions paper for half yearly examination before the last date given by the examination committee.
- It was discussed to start practicum classes again before the internship to observe that all the work has been done by the students. This was followed with the discussion to start the internship 2nd.
- It was decided that various guest lectures related to different fields will be organised. It will be held on 29.01.18 to 31.01.2018. Guest will be invited for giving lecture and share their experiences with our students.
- The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held on 06.02.18.


IQAC CO-ORDINATOR

DR. ANITA SHARMA


PRINCIPAL

DR. POONAM MADAN

DR. VIRENDRA SWARUP INSTITUTE OF PROFESSIONAL STUDIES

337 , K BLOCK KIDWAI NAGAR , KANPUR

INTERNAL QUALITY ASSURANCE CELL

SESSION 2017-2018

NOTICE

Date: 05 February, 2018

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 06 February 2018 at 12:00 pm in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

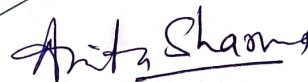
Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member of management committee



Ms. Asha Awasthi

Member of management committee



Mrs. Poonam Gupta

(Sr. faculty member)



Dr. Seema Mishra

(Sr. faculty member)



Mrs. Sarla Madhyan	(Faculty Member)	<i>Sarla</i>
Dr. Saroj Pandey	(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)	<i>Saroj</i>
Dr. Gita Dudeja	(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)	<i>Dudeja</i>
Mr. Anil Pun	(Admin In-Charge)]	<i>Anil</i>

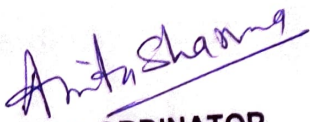
AGENDA OF THE MEETING-

- Discussion To Organize Personality Development Program.
- Discussion on about offline campus selection of students through referral letters and telephonic conversation.
- Discussion To Organize On Campus Mega Placement Drive For Students.
- Organization Of NSS Camp For Two Units.

MINUTES OF THE MEETING- Minutes and the main points decided in the meeting were as follows:

- The meeting started with a welcome address by IQAC, Coordinator Dr. Anita Sharma.
- The meeting began with the discussion of organizing on campus Mega Placement drive for 2nd year students. It is hoped that our B.Ed. students could be selected as teachers in different schools. By considering this aim, Mega Placement drive will be organized on 16th February.
- This was followed with the discussion of organizing 'Personality Development Programme' to develop their teaching attitudes and traits and to acknowledge them about the interviewing skills too. It also enables them to groom the overall personality of its own in term of communication skills, presentation skills and development leadership, negotiation and self marketing skills and so on. The Workshop is decided to be held before the placement drive.

- It was discussed that various students have been selected via referral letters and telephonic conversation in different schools. They got placed there.
- It was discussed to organize NSS camp. It was decided that a seven days camp in duration of 20.02.18 to 26.02.18 will be organised by NSS coordinator in nearby slum area to make people aware of their educational and social rights.
- The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held on 5th march.



IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE

Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN

PRINCIPAL
DR. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

DR. VIRENDRA SWARUP INSTITUTE OF PROFESSIONAL STUDIES

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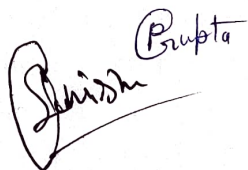


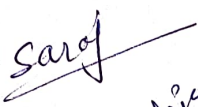


INTERNAL QUALITY ASSURANCE CELL

SESSION 2017-2018

NOTICE

Date: 03 April, 2018

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 04 April 2018 at 11:30 am in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

Dr. Poonam Madan	(Principal)	
Dr. Anita Sharma	IQAC Incharge	
Dr. Aruna Bajpai	Member of management committee	
Ms. Asha Awasthi	Member of management committee	
Mrs. Poonam Gupta	(Sr. faculty member)	
Dr. Seema Mishra	(Sr. faculty member)	
Mrs. Sarla Madhyan	(Faculty Member)	
Dr. Saroj Pandey	(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)	
Dr. Gita Dudeja	(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)	
Mr. Anil Pun	(Admin In-Charge)]	

AGENDA OF THE MEETING-

- Discussion On The Result (2015-17)
- Discussion On The Admission Process Of 2018-20
- Discussion Over Functioning Of Curriculum Lab.

Minutes of the meeting: Minutes and the main points decided in the meeting were as follows:

- The meeting started with the welcome address by Dr. Anita Sharma, IQAC Coordinator.
- The result of B.Ed. 2015-17 was discussed and praised and the committee expressed satisfaction over the result. Students performance in exam were good and result was satisfactory.
- The admission process of B.Ed. for the session 2018-2020 was discussed. It was hoped that like the last session, whole seats should be filled in this session too. Members of the management committee praised the team work of faculty members. Principal has assured that all necessary steps will be taken regarding the new admission process.
- Principal Dr. Poonam Madan also added that according to new norms, we need the curriculum lab too. For curriculum developing programmes and activities, there is a need of curriculum lab and it should be developed maintained.
- The meeting came to an end with the vote of thanks proposed by IQAC Coordinator. and the next meeting decided to be held on 5 May.


IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE

Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN

PRINCIPAL
DR. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur

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337 , K BLOCK KIDWAI NAGAR , KANPUR

INTERNAL QUALITY ASSURANCE CELL

SESSION 2017-2018

NOTICE

Date: 04 May, 2018

A Meeting of the internal quality assurance cell (IQAC) of the college will be held on 05 May 2018 at 1:00 pm in the IQAC room. All the members of IQAC and coordinators of different cells are requested to be present in the meeting.

Dr. Poonam Madan

(Principal)



Dr. Anita Sharma

IQAC Incharge



Dr. Aruna Bajpai

Member of management committee



Ms. Asha Awasthi

Member of management committee



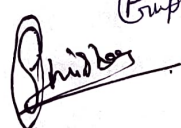
Mrs. Poonam Gupta

(Sr. faculty member)



Dr. Seema Mishra

(Sr. faculty member)



Mrs. Sarla Madhyan

(Faculty Member)



Dr. Saroj Pandey

(Ass.Professor, B.Ed. Deptt. D.W.T.C. Kanpur.)



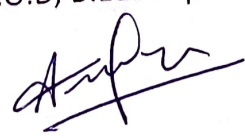
Dr. Gita Dudeja

(Asso.Professor & H.O.D, B.Ed. Deptt. D.B.S.C. Kanpur)



Mr. Anil Pun

(Admin In-Charge)]



AGENDA OF THE MEETING-

- **Discussion On Asking Permission Letter From B.S.A For 2nd Internship Of B.Ed. 2nd Year.**
- **Discussion Over Organizing More Community Development Programme In Community Services.**
- **Discussion For Counselling To Be Start For New Session**
- **Sharing Concern Over Postponing Final Exam Datesheet By C S J M University Due To Non Co-Operation Of Aided Colleges.**

MINUTES OF THE MEETING- Minutes and the main points decided in the meeting were as follows:

- The meeting started with the welcome address by IQAC Coordinator Dr. Anita Sharma.
- It was discussed to ask for permission letter for 2nd internship of B.Ed. 2nd year. It was decided in the meeting that the students whose internship had been left, they can continue it in different schools selected by the institution. And this will be informed to them.
- This was followed with the discussion of community services. As we know that community service helps to connect with the society . By conducting community service programme, we can inculcate the values in our students. And to achieve this aim , various community service programmes will be organized and motivation will be given to the students to join the activities allotted by their teachers.
- It was discussed to start the counselling cell to counsel the students problems and solve their issues. It was proposed to start from the new session.
- Members also shared their concern over postponing the final examination date sheet by the university due to the non cooperation showed by the aided colleges.

- The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held after the summer break.


IQAC CO-ORDINATOR

DR. ANITA SHARMA

IQAC INCHARGE
Dr. VIRENDRA SWARUP
Institute of Professional Studies
Kidwai Nagar, Kanpur


PRINCIPAL

DR. POONAM MADAN

PRINCIPAL
DR. VIRENDRA SWARUP
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